



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, August 20th, 2025
4:00 p.m.
MCC Council Chambers**

1.0 CALL TO ORDER

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA

5.0 ADOPTION OF MINUTES

5.1 July 16th, 2025 – Regular Meeting of Council

6.0 DELEGATIONS

6.1 Mr. Doug Markevich – HAGSS Non-Profit Society & Skateboard Park

7.0 REPORTS

- 7.1 Millet Fire Call History July 2025
- 7.2 Finance Bank Reconciliation February 2025
- 7.3 Finance Bank Reconciliation March 2025
- 7.4 Finance Bank Reconciliation April 2025
- 7.5 Finance Bank Reconciliation May 2025
- 7.6 Finance Bank Reconciliation June 2025
- 7.7 Finance Bank Reconciliation July 2025
- 7.8 Finance Tax Aging Analysis July 2025

8.0 BYLAWS

9.0 AGREEMENTS

10.0 CORRESPONDENCE

11.0 NEW BUSINESS

- 11.1 Millet & District Museum AMA Fall Gathering
- 11.2 Millet & District Museum Free Library Land Use Request
- 11.3 Millet & District Museum Kids Halloween Event Parking Lot Use Request
- 11.4 Positive Purple Community Request
- 11.5 Skateboard Park Ownership Transfer
- 11.6 Millet Junior C Hockey
- 11.7 Skateboard Park Liability/Policy
- 11.8 Winter Parade
- 11.9 Road Repair Agreement
- 11.10 Friend of Millet Youth Hall Waiver Request

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

- 13.1 Land
- 13.2 Land
- 13.3 Land

14.0 ADJOURNMENT



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
JULY 16th, 2025
Millet Civic Centre
4:00 p.m.**

PRESENT:

MAYOR

Doug Peel

COUNCILLORS

Mike Bennett
Susie Petrisor
Rebecca Frost
Mat Starky

CAO
OFFICE & IT MANAGER

Lisa Schoening
Joyce Vanderlee

Absent with regret

Gerdie Hogstead

1.0 CALL TO ORDER

The meeting was called to order by Mayor Peel at 4:00p.m.

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA

Res #134/25 Adoption of Agenda	Moved by Councillor Bennett that the July 16th, 2025, agenda is hereby approved as amended.
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CARRIED

5.0 ADOPTION OF MINUTES:

Res #135/25 Adoption of Minutes	Moved by Councillor Frost that the June 26th, 2025, Regular Meeting of Council Minutes are hereby approved as presented
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CARRIED

6.0 DELEGATIONS: NONE**7.0 REPORTS:**

Res #136/25	Moved by Councillor Petrisor that council accept the reports as presented. Millet Fire Call History June 2025
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*CARRIED***8.0 BYLAWS: NONE****9.0 AGREEMENTS: NONE****10.0 CORRESPONDENCE:**

Res #137/25	Moved by Councillor Bennett that council accept the correspondence as presented. WALA May 7 2025 Minutes
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*CARRIED***11.0 NEW BUSINESS:****11.1 Civic Centre Park Upgrades**

Res #138/25	Moved by Councillor Frost that council approve the additional funds of \$18,000 to be funded from the municipal reserve funds.
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*CARRIED***11.2 Concert in the Country**

Res #139/25	Moved by Councillor Bennett that council approve a sponsorship of \$250.00 silver and further that Mayor Peel will attend and give a speech.
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*CARRIED***11.3 WRPS Hockey Rates**

Res #140/25	Moved by Councillor Bennett that council resolve to leave the fee of \$50.00 per hour for the 2025-2026 school year.
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*CARRIED***11.4 Friends of Millet Youth Society**

Res #141/25	Moved by Councillor Petrisor that council waives the fees for the August 9 th rental of the Community Hall and that council tables the request for fee waiver of the Agriplex Banquet Hall on September 20 th 2025.
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CARRIED

11.5 Leanne's Road Closure

Res #142/25	Moved by Councillor Frost that council approve the temporary road closure of 48 th Avenue and 50 th Street, from 10:00 AM on August 9th until 2:00 AM on August 10 th 2025.
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*CARRIED**11.6 Millet & District Museum Upcoming Events and Hall Fee Waiver*

Res #143/25	Moved by Councillor Petrisor that council waive the fees for the use of the Agriplex Banquet Hall for October 25 th 2025.
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*CARRIED**11.7 Bylaw Waiver Golf Cart*

Res #144/25	Moved by Councillor Petrisor that council grant permission to allow golf cart usage on the roads in the Town of Millet.
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DEFEATED

12.0 **CLARIFICATION OF AGENDA:** *NONE*

13.0 **ADJOURNMENT:**

Regular meeting adjourned at 4:23 pm

Councillor Starky joined the meeting

14.0 **CLOSED SESSION:**

Council will also be discussing privileged information regarding Land therefore, the meeting should go in Closed Session, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26.1 and amendments thereto, and Sections 23, 24 and 27 of the Freedom of Information and Protection of Privacy Act, 1994, Chapter F-18.5 and amendments thereto.

Res #145/25 <i>Adjourn</i>	Moved by Councillor Starky that the Regular Council Meeting move to Closed Session at 4:33 p.m.
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CARRIED

Res #146/25 <i>Reconvene</i>	Moved by Petrisor that Councillor that the Regular Council Meeting reconvened from Closed Session at 4:54 pm.
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CARRIED

14.1 LAND

Res #147/25 <i>LAND</i>	Moved by Councillor Bennett that council grant administration permission to enter into an agreement for Plot number West Community Cemetery Sec A, Blk 1, Plot 1.
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CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 20th DAY OF August 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 7.0 - Reports

BACKGROUND/PROPOSAL

The following Reports have been submitted for Council's information.

Millet Fire Department July 2025
Finance Bank Reconciliation February 2025
Finance Bank Reconciliation March 2025
Finance Bank Reconciliation April 2025
Finance Bank Reconciliation May 2025
Finance Bank Reconciliation June 2025
Finance Bank Reconciliation July 2025
Finance Tax Aging Analysis July 2025

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

That the Reports are hereby accepted as information.



**Millet Fire Department
Call History Report by Date
7/1/2025 - 7/31/2025**

Date	Type	Incident #	Incident Type	Primary Action	# Of Attendees	Total Time
Thu 07/03/2025 21:33	County - Wetaskiwin (Extra Hours)	2500086	77 Motor Vehicle Collision	55 Establish safe area	17	03:37
Fri 07/04/2025 10:50	City - Millet	2500087	52 Alarms	55 Establish safe area	6	00:19
Mon 07/07/2025 08:19	City - Millet	2500088	09 Cardiac Arrest	55 Establish safe area	12	01:07
Mon 07/07/2025 09:34	County - Wetaskiwin (Extra Hours)	2500089	71 Vehicle Fire	55 Establish safe area	12	01:17
Tue 07/08/2025 12:53	County - Leduc	2500090	52 Alarms		7	00:03
Fri 07/11/2025 18:59	City - Millet	2500091	31 Unconscious/ Fainting (Near)		8	00:55
Sat 07/12/2025 13:31	County - Wetaskiwin (Extra Hours)	2500092	71 Vehicle Fire	55 Establish safe area	9	01:23
Sat 07/12/2025 18:41	County - Wetaskiwin (Extra Hours)	2500093	05 Back Pain (Non-traumatic / Non-recent)		9	00:35
Sat 07/19/2025 17:14	County - Wetaskiwin	2500094	77 Motor Vehicle Collision	55 Establish safe area	12	00:38
Thu 07/24/2025 13:04	County - Wetaskiwin (Extra Hours)	2500095	77 Motor Vehicle Collision	55 Establish safe area	7	01:10
Fri 07/25/2025 14:47	City - Millet	2500096	52 Alarms	55 Establish safe area	5	00:36
Sun 07/27/2025 22:06	County - Wetaskiwin	2500097	52 Alarms	55 Establish safe area	10	00:37
Mon 07/28/2025 20:50	City - Millet	2500098	06 Breathing Problems	55 Establish safe area	10	00:40
Tue 07/29/2025 16:35	County - Wetaskiwin (Extra Hours)	2500099	12 Convulsions / Seizures	55 Establish safe area	8	00:59

False

False

SM

Total calls for City - Millet:	5
Total calls for City - Wetaskiwin (Mutual Aid):	0
Total calls for County - Leduc:	1
Total calls for County - Leduc (Extra Hours):	0
Total calls for County - Wetaskiwin:	2
Total calls for County - Wetaskiwin (Extra Hours):	6
Total calls:	14
Total Time:	13:56
Avg. Call Attendance: 9.43	

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending 28, February 2025

	General Account 0203	Chequing Account 0202	General Term Deposit	Cemetery Term Deposit 9501	Total
Net Balance at End of Previous Month	\$743,346.64	\$313,591.79	\$3,351,836.41	\$21,370.53	\$4,430,145.37
Receipts for the Month (Less Loans/Transfers)	\$378,217.94	\$1,103.94	\$9,256.88	\$58.20	\$388,636.96
Transfers in		\$400,000.00		\$0.00	\$400,000.00
Sub-Total	\$1,121,564.58	\$714,695.73	\$3,361,093.29	\$21,428.73	\$5,218,782.33
LESS:					
Transfers out	-\$400,000.00			\$0.00	-\$400,000.00
Disbursements for the Month	-\$174,920.88	-\$142,287.16		\$0.00	-\$317,208.04
			\$0.00	\$0.00	\$0.00
Net Balance at End of Month	\$546,643.70	\$572,408.57	\$3,361,093.29	\$21,428.73	\$4,501,574.29
Balance at End of Month – Treasury Branch	\$547,123.50	\$605,141.24	\$3,361,093.29	\$21,428.73	\$4,534,786.76
*Cash on Hand at End of Month			\$0.00	\$0.00	\$0.00
Sub-Total	\$547,123.50	\$605,141.24	\$3,361,093.29	\$21,428.73	\$4,534,786.76
ADD: Outstanding deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Less: Outstanding Cheques (See List)	-\$479.80	-\$32,732.67	\$0.00	\$0.00	-\$33,212.47
BALANCE	\$546,643.70	\$572,408.57	\$3,361,093.29	\$21,428.73	\$4,501,574.29
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

OUTSTANDING CHEQUES

No.	Amount	No.	Amount	No.	Amount	No.	Amount	Amount
1327	300.00	1897	70.05	1934	4.79			
1367	485.27	1903	22.21	1935	693.00			
1409	90.44	1915	79.84	1936	1,619.56			
1601	24.00	1918	3,971.12	1937	656.25			
1673	1,392.41	1919	416.66	1938	40.00			
1745	100.00	1920	66.41	1939	696.18			
1755	81.86	1921	1,195.06	1940	450.00			
1760	212.50	1922	333.90	1941	1,272.96			
1768	123.61	1923	463.05	1942	197.32			
1780	1,641.15	1924	195.49	1943	280.00			
1810	288.75	1925	100.00	1944	476.70			
1814	1,445.80	1926	203.76	1945	228.00			
1821	82.50	1927	116.66	1946	3,029.15			
1833	300.00	1928	807.00	1947	2,750.49			
1839	2,750.49	1929	94.71					
1865	44.64	1930	264.60					
1865	185.00	1931	294.00					
1882	750.00	1932	867.81					
1888	177.52	1933	300.00					
								\$32,732.67

Reviewed by:

Chief Administrative Officer

Date:

This statement submitted to Council this day of _____.

Remarks:

Mayor:

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending 31, March 2025

	General Account 0203	Chequing Account 0202	General Term Deposit	Cemetery Term Deposit 9501	Total
Net Balance at End of Previous Month	\$546,643.70	\$572,408.57	\$3,361,093.29	\$21,428.73	\$4,501,574.29
Receipts for the Month (Less Loans)	\$500,819.60	\$4,264.83	\$9,839.61	\$61.75	\$514,985.79
Transfers in					\$0.00
Sub-Total	\$1,047,463.30	\$576,673.40	\$3,370,932.90	\$21,490.48	\$5,016,560.08
LESS:					
Transfers out					\$0.00
Disbursements for the Month	-\$414,636.44	-\$298,624.15		-\$25.00	-\$713,285.59
					\$0.00
Net Balance at End of Month	\$632,826.86	\$278,049.25	\$3,370,932.90	\$21,465.48	\$4,303,274.49
Balance at End of Month – Treasury Branch	\$626,573.35	\$491,397.51	\$3,370,932.90	\$21,465.48	\$4,510,369.24
*Cash on Hand at End of Month					\$0.00
Sub-Total	\$626,573.35	\$491,397.51	\$3,370,932.90	\$21,465.48	\$4,510,369.24
ADD:					\$0.00
Outstanding Deposits	\$20,019.62	\$0.00			\$20,019.62
LESS:					\$0.00
Outstanding Cheques See List	-\$13,766.11	-\$213,348.26			-\$227,114.37
BALANCE	\$632,826.86	\$278,049.25	\$3,370,932.90	\$21,465.48	\$4,303,274.49

Difference \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

OUTSTANDING CHEQUES

No.	Amount	No.	Amount	No.	Amount	No.	Amount
1327	300.00	1988	257.10	2014	95.00		
1367	485.27	1989	807.00	2017	476.41		
1409	90.44	1990	7,565.04	2018	1,817.14		
1601	24.00	1991	172.20	2019	8.51		
1673	1,392.41	1995	494.50				
1745	100.00	1996	600.00				
1760	212.50	1997	100.00				
1780	1,641.15	1999	88,078.00				
1810	288.75	2000	35.11				
1821	82.50	2001	249.56				
1923	463.05	2002	438.60				
1926	203.76	2003	165.00				
1937	656.25	2004	70.27				
1948	567.00	2005	120.68				
1970	1,082.50	2006	72.41				
1972	102.20	2007	96,534.00				
1984	1,272.96	2009	2,605.44				
1986	515.55	2010	1,000.00				
1987	1,806.00	2012	300.00				
				\$213,348.26			

Reviewed by:

Chief Administrative Officer

Date:

This statement submitted to Council this day of _____.

Remarks:

Mayor:

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending 30, April 2025

	General Account 0203	Chequing Account 0202	General Term Deposit	Cemetery Term Deposit 9501	Tax sale account	Total
Net Balance at End of Previous Month	\$632,826.86	\$278,049.25	\$3,370,932.90	\$21,465.48	\$0.00	\$4,303,274.49
Receipts for the Month (Less Loans)	\$441,943.98	\$918.46	\$9,295.37	\$58.22		\$452,216.03
Transfers in		\$250,000.00				\$250,000.00
Sub-Total	\$1,074,770.84	\$528,967.71	\$3,380,228.27	\$21,523.70	\$0.00	\$5,005,490.52
LESS:						\$0.00
Transfers out	-\$250,000.00					-\$250,000.00
Disbursements for the Month	-\$154,910.01	-\$153,939.35				-\$308,849.36
						\$0.00
Net Balance at End of Month	\$669,860.83	\$375,028.36	\$3,380,228.27	\$21,523.70	\$0.00	\$4,446,641.16
Balance at End of Month – Treasury Branch	\$646,224.51	\$397,890.11	\$3,380,228.27	\$21,523.70	\$0.00	\$4,445,866.59
*Cash on Hand at End of Month						\$0.00
Sub-Total	\$646,224.51	\$397,890.11	\$3,380,228.27	\$21,523.70	\$0.00	\$4,445,866.59
ADD:						\$0.00
Outstanding Deposits	\$23,636.32					\$23,636.32
LESS:		\$0.00				\$0.00
Outstanding Cheques See List		-\$22,861.75				-\$22,861.75
BALANCE	\$669,860.83	\$375,028.36	\$3,380,228.27	\$21,523.70	\$0.00	\$4,446,641.16

Difference \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

OUTSTANDING CHEQUES									
No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1327	300.00	2062	111.58						
1367	485.27	2063	300.00						
1409	90.44	2066	723.90						
1601	24.00	2067	500.66						
1673	1,392.41	2068	300.00						
1745	100.00	2070	73.08						
1780	1,641.15	2071	504.00						
1810	288.75	2072	300.00						
1821	82.50	2073	98.66						
1937	656.25	2074	147.00						
2005	120.68	2075	853.70						
2038	300.00	2076	519.75						
2040	100.00	2077	1,107.75						
2043	6,900.00	2078	279.17						
2047	140.00								
2054	39.11								
2055	1,909.44								
2056	2,362.50								
2060	110.00								
									\$22,861.75

Reviewed by:

Chief Administrative Officer

Date:

This statement submitted to Council this day of _____.

Remarks:

Mayor:

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending 31, May 2025

	General Account 0203	Chequing Account 0202	General Term Deposit	Cemetery Term Deposit 9501	Tax sale account	Total
Net Balance at End of Previous Month	\$669,860.83	\$375,028.36	\$3,380,228.27	\$21,523.70	\$0.00	\$4,446,641.16
Receipts for the Month (Less Loans)	\$503,410.27	\$869.66	\$10,242.64	\$60.33		\$514,582.90
Transfers in		\$250,000.00	\$300,000.00			\$550,000.00
Sub-Total	\$1,173,271.10	\$625,898.02	\$3,690,470.91	\$21,584.03	\$0.00	\$5,511,224.06
LESS:						\$0.00
Transfers out	-\$250,000.00		-\$250,000.00			-\$500,000.00
Disbursements for the Month	-\$231,956.77	-\$359,377.81				-\$591,334.58
						\$0.00
Net Balance at End of Month	\$691,314.33	\$266,520.21	\$3,440,470.91	\$21,584.03	\$0.00	\$4,419,889.48
Balance at End of Month — Treasury Branch	\$665,052.69	\$380,177.53	\$3,440,470.91	\$21,584.03	\$0.00	\$4,507,285.16
*Cash on Hand at End of Month			\$0.00	\$0.00		\$0.00
Sub-Total	\$665,052.69	\$380,177.53	\$3,440,470.91	\$21,584.03	\$0.00	\$4,507,285.16
ADD:						\$0.00
Outstanding Deposits	\$26,261.64					\$26,261.64
LESS:						\$0.00
Outstanding Cheques See List		(\$113,657.32)				-\$113,657.32
BALANCE	\$691,314.33	\$266,520.21	\$3,440,470.91	\$21,584.03	\$0.00	\$4,419,889.48

Difference \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

OUTSTANDING CHEQUES									
No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1327	300.00	2123	26,938.85	2143	351.75				
1367	485.27	2124	295.76	2144	696.18				
1409	90.44	2125	415.00	2145	54.72				
1601	24.00	2126	250.00	2146	98.66				
1673	1,392.41	2127	390.50	2147	50.00				
1745	100.00	2128	28.00	2148	24.00				
1780	1,641.15	2129	165.00	2149	604.20				
1810	288.75	2130	24.00	2150	490.06				
1821	82.50	2131	1,144.50	2152	358.84				
2005	120.68	2132	206.69	2153	3,031.53				
2038	300.00	2133	300.00	2155	2,500.00				
2040	100.00	2134	52.50	2156	330.75				
2060	110.00	2135	1,300.00	2157	2,908.20				
2117	1,272.96	2136	24.00	2158	8,559.72				
2118	81.90	2137	9,635.42						
2119	397.31	2138	1,250.00						
2120	1,417.50	2139	14.98						
2121	807.00	2140	28,323.35						
2122	553.56	2141	13,274.73						
									\$113,657.32

Reviewed by:

Chief Administrative Officer

Date:

This statement submitted to Council this day of _____.

Remarks:

Mayor:

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending 30, June 2025

	General Account 0203	Chequing Account 0202	General Term Deposit	Cemetary Term Deposit 9501	Tax sale account	Total
Net Balance at End of Previous Month	\$691,314.33	\$266,520.21	\$3,440,470.91	\$21,584.03	\$0.00	\$4,419,889.48
Receipts for the Month (Less Loans)	\$1,052,286.03	\$1,058.85	\$9,741.95	\$58.54		\$1,063,145.37
Transfers in		\$250,000.00	\$400,000.00			\$650,000.00
Sub-Total	\$1,743,600.36	\$517,579.06	\$3,850,212.86	\$21,642.57	\$0.00	\$6,133,034.85
LESS:						\$0.00
Transfers out	-\$650,000.00					-\$650,000.00
Disbursements for the Month	-\$336,582.97	-\$348,480.25				-\$685,063.22
						\$0.00
Net Balance at End of Month	\$757,017.39	\$169,098.81	\$3,850,212.86	\$21,642.57	\$0.00	\$4,797,971.63
Balance at End of Month — Treasury Branch	\$671,002.76	\$409,915.17	\$3,850,212.86	\$21,642.57	\$0.00	\$4,952,773.36
*Cash on Hand at End of Month			\$0.00	\$0.00		\$0.00
Sub-Total	\$671,002.76	\$409,915.17	\$3,850,212.86	\$21,642.57	\$0.00	\$4,952,773.36
ADD:						\$0.00
Outstanding Deposits	\$86,014.63					\$86,014.63
LESS:						\$0.00
Outstanding Cheques See List		(\$240,816.36)				-\$240,816.36
BALANCE	\$757,017.39	\$169,098.81	\$3,850,212.86	\$21,642.57	\$0.00	\$4,797,971.63

Difference \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

OUTSTANDING CHEQUES									
No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1327	300.00	2194	74.44	2216	210.00				
1367	485.27	2195	1,272.96	2217	11,650.00				
1409	90.44	2196	26.25	2218	60,427.61				
1601	24.00	2197	131.25	2219	216.89				
1673	1,392.41	2198	254.55	2221	98.66				
1780	1,641.15	2199	9,214.62	2222	477.21				
1810	288.75	2202	440.00	2223	449.99				
2038	300.00	2203	74.42	2224	2,111.01				
2060	110.00	2204	1,558.41						
2117	1,272.96	2205	121.80						
2119	397.31	2206	266.18						
2136	24.00	2207	131,979.75						
2143	351.75	2208	365.00						
2161	6,474.80	2209	680.10						
2165	400.00	2211	87.40						
2168	866.01	2212	89.01						
2174	300.00	2213	320.00						
2183	250.00	2214	300.00						
2188	250.00	2215	2,700.00						
									\$240,816.36

Reviewed by: J. Schoening
Chief Administrative Officer

Date: _____

This statement submitted to Council this day of _____.

Remarks:

Mayor: _____

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending 31, July 2025

	General Account 0203	Chequing Account 0202	General Term Deposit	Cemetery Term Deposit 9501	Tax sale account	Total
Net Balance at End of Previous Month	\$757,017.39	\$169,098.81	\$3,850,212.86	\$21,642.57	\$0.00	\$4,797,971.63
Receipts for the Month (Less Loans)	\$1,337,418.82	\$6,085.34	\$12,076.36	\$60.66		\$1,355,641.18
Transfers in		\$500,000.00	\$750,000.00			\$1,250,000.00
Sub-Total	\$2,094,436.21	\$675,184.15	\$4,612,289.22	\$21,703.23	\$0.00	\$7,403,612.81
LESS:						\$0.00
Transfers out	-\$500,000.00					-\$500,000.00
Disbursements for the Month	-\$884,241.56	-\$553,445.38				-\$1,437,686.94
						\$0.00
Net Balance at End of Month	\$710,194.65	\$121,738.77	\$4,612,289.22	\$21,703.23	\$0.00	\$5,465,925.87
Balance at End of Month — Treasury Branch	\$602,280.34	\$280,067.87	\$4,612,289.22	\$21,703.23	\$0.00	\$5,516,340.66
*Cash on Hand at End of Month			\$0.00	\$0.00		\$0.00
Sub-Total	\$602,280.34	\$280,067.87	\$4,612,289.22	\$21,703.23	\$0.00	\$5,516,340.66
ADD:						\$0.00
Outstanding Deposits	\$107,914.31					\$107,914.31
LESS:						\$0.00
Outstanding Cheques See List		(\$158,329.10)				-\$158,329.10
BALANCE	\$710,194.65	\$121,738.77	\$4,612,289.22	\$21,703.23	\$0.00	\$5,465,925.87

Difference \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

OUTSTANDING CHEQUES									
No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1327	300.00	2275	25.20	2296	476.70				
1367	485.27	2278	1,272.96						
1409	90.44	2279	225.75						
1601	24.00	2280	807.00						
1673	1,392.41	2281	132.36						
1780	1,641.15	2282	126.65						
1810	288.75	2283	295.76						
2038	300.00	2284	47,087.50						
2117	1,272.96	2285	300.00						
2143	351.75	2286	40.00						
2168	866.01	2287	86.40						
2174	300.00	2288	500.00						
2183	250.00	2289	6,000.00						
2214	300.00	2290	93.99						
2216	210.00	2291	87,608.84						
2263	364.14	2292	3,000.00						
2268	74.90	2293	300.00						
2270	1,000.00	2294	300.00						
2272	39.55	2295	98.66						
									\$158,329.10

Reviewed by: 
Chief Administrative Officer

Date: _____

This statement submitted to Council this day of _____.

Remarks:

Mayor: _____



Tax Aging Analysis
(excluding Auto Pay)

Period	Current outstanding	One Year outstanding	Total outstanding
June 2020	452,259.97	127,112.45	695,456.27
June 2021	405,125.72	109,633.05	630,079.57
June 2022	240,575.70	76,108.05	397,675.06
June 2023	1,063,989.61	46,652.12	1,225,483.98
June 2025	436,105.01	51,387.76	494,315.48
July 2020	326,588.11	113,052.44	553,679.99
July 2021	217,143.82	71,978.87	388,265.66
July 2022	122,411.92	69,558.70	272,961.93
July 2023	170,579.38	28,647.36	313,862.83
July 2024	196,660.18	37,678.34	243,820.97
July 2025	85,843.48	49,420.16	142,086.35
March 2020	8,072.04	172,946.05	304,434.82
March 2021	50,280.69	135,025.74	303,955.55
March 2022	(28,116.26)	96,030.81	151,192.37
March 2023	(2,546.11)	60,897.05	175,970.96
March 2024	(16,919.63)	76,862.85	71,827.67
March 2025	3,539.09	51,773.75	62,135.55
April 2020	(17,068.44)	169,953.65	274,691.20
April 2021	27,230.32	130,540.07	273,206.19
April 2022	(29,989.58)	93,227.77	146,516.01
April 2023	(12,484.96)	57,599.21	162,734.27
April 2024	(16,558.12)	72,473.87	67,800.20
April 2025	3,093.61	51,773.75	61,690.07
May 2020	(65,283.16)	56,580.26	283,086.74
May 2021	(46,689.58)	82,536.62	281,822.91
May 2022	(21,383.43)	93,019.71	154,914.10
May 2023	1,762,862.14	45,900.11	1,923,704.50
May 2024	1,901,217.74	63,464.12	1,976,376.31
May 2025	645,611.94	51,387.76	703,822.41

Analysis:

Assessed values have increased in 2025 compared to 2024; however, more clients are now using automated monthly payments, which has reduced the overall outstanding balance



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 11.1 Millet & District Museum AMA Fall Gathering

BACKGROUND/PROPOSAL

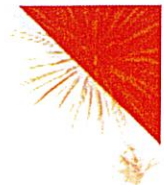
Dear Mayor and Council,

The Millet and District Museum is following up on a letter sent by the AMA inviting Mayor and council to the following in celebration. The Millet Museum is honoured that we have been selected as the 2025 recipient of the Robert R Janes Award for Social Responsibility. Just a reminder to RSVP to the AMA and that tickets are to be purchased by August 22, 2005.

Fall Gathering Registration Open



Alberta Museums Association Fall Gathering



Join colleagues from across Alberta to celebrate the achievements of the 2025 AMA Award Recipients. Event registration includes:

A morning pass to Red Deer-area museums

- Lunch provided by three local chefs and inspired by the land
- The Alberta Museums Association Awards Ceremony, opened with fiddle music by Brianna Lizotte
- An afternoon exploring Sunnybrook Farm Museum, networking, and participating in an Art-making activity

After the Fall Gathering, we invite you to join us at the Red Deer Museum + Art Gallery from 5:00 p.m. to 8:00 p.m. for their free #FirstFridaysRedDeer event and opening reception for a new exhibition from Ian Cook.

Member \$60

Non-member \$75

The Fall Gathering will take place at Sunnybrook Farm Museum in Red Deer on **Friday, September 5** at 1:00 p.m.

The 2025 Fall Gathering is presented in partnership with the Central Alberta Regional Museums Network and graciously sponsored by Know History.

COSTS/SOURCE OF FUNDING

The cost of tickets would be \$75.00 per council member

RESOLUTION

Does council wish to attend this event?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 11.2 Millet & District Museum Free Library Land Use Request

BACKGROUND/PROPOSAL

Dear Mayor and Council,

The MDHS approved at our July board meeting to research and create a wee free library outside the Museum. The idea was started by the FCSS of Leduc having a registry of 10 little libraries in their area.

It is a 'Give-a-Book, Take-a-Book' gathering place where neighbours share their favorite books and literature.

It is essentially a cupboard where individuals can stop by to take, give, borrow and/or return a book. It's a great way to recycle and share the gift of reading with neighbours.

They encourage literacy, community engagement, and the sharing of books.

The cupboard can be made with Millet wood in the shape of a train/locomotive by Bob Maynard and Dale Winkler and placed on a railway tie. The design will be similar to the one created in the community garden.

We are asking permission to place the little free library outside the Museum on the Town's property. There are multiple potential locations but near the rain barrels south of the Museum could be one location as it is also accessible in the winter off the sidewalk.

There have been many volunteers that are willing to restock weekly as well the museum receives many books that are duplicates to our collection.

Thank you for your consideration.

COSTS/SOURCE OF FUNDING

N/A

RESOLUTION

Does council wish to allow the Museum to put a Free Library outside the museum on Town Land?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 11.3 Millet & District Museum Kids Halloween Event Parking Lot Use Request

BACKGROUND/PROPOSAL

Dear Mayor and Council,

The Millet and District Historical Society has initiated the planning of our Kids Halloween event for Thursday October 30.

The event will be working with zoo2 you or a new company My pony party and friends.

They can be found at <https://myponyparty.ca/>. One of the components may be unicorns (aka horses) that we will need permission to have in the back parking lot. There are potentially lizards and bunnies that can be part of the activities in the building. The advertising starts on Sept 9.

Thank you for considering the permission of the activities.

COSTS/SOURCE OF FUNDING

N/A

RESOLUTION

Does council wish to allow the museum to use the back parking lot to host this event?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 11.4 Positive Purple Community Request

BACKGROUND/PROPOSAL

Mayor Doug Peel,

The SMILES Nonprofit Society (Support Mental Illness Lives Everyday Society) would like to invite you to bring greetings to an opening celebration of the “Positive Purple Community Art & Games Picnic.”

An art contest was held in the communities of Millet, the City and County of Wetaskiwin, Maskwacis, and the City and County of Leduc. All the entries are on display at the Millet Museum from July 1 to August 29th and the winning artist will showcase his/her artwork on a permanent sign that will be placed at the Millet Skateboard Park. The picnic will be on September 20, 2025, from 1-3 pm at the Millet Fish & Game Association on 5150-50 Avenue. (Right behind the Millet Legion) on the east side.

There will be outdoor games for the entire family, food, entertainment, and a speaker. We look forward to hearing from you if you can join in on the fun or come when we are having the formal part of the program around 2:00 pm. There will be cash prizes presented to the students in both Junior High and High School with 1st prize of \$500 + \$500 donation, 2nd prize of \$250 + \$250 donation as well as many \$25 cash prizes for a colouring contest from grades K-6. The top categories will also get to choose their local charity of choice to receive the donation and present the cheques at the Positive Purple Picnic.

This project is through a Rural Mental Health (RMH) Grant given to Animators across Alberta and has the support of a committee through SMILES and Millet town council.

Thank you and we hope you can join us on September 20th, 2025.

If you are unable to attend, written greetings would be greatly appreciated.

COSTS/SOURCE OF FUNDING

N/A

RESOLUTION

Does council wish to attend and bring greetings?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 11.5 Skateboard Ownership

BACKGROUND/PROPOSAL

To whom it may concern,

Please be advised that the Friends of the Millet Youth Society has transferred ownership of the New Millet Skatepark to the Town of Millet, effective immediately.

Sincerely,
Tera Ainsworth - President
and Kelly Kayfish Winkler - Director

COSTS/SOURCE OF FUNDING

N/A

RESOLUTION

Does council wish to accept ownership of the Millet Skateboard Park?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: August 20th, 2025

Agenda Item: 11.6 Millet Lightening Junior C Ice Rate

BACKGROUND/PROPOSAL



Dear Mayor and Council,

The Millet Lightning are entering our 4th season back in the Noralta Junior Hockey League. We have enjoyed working with the great staff at the Agriplex as well as Stacey at the town office. Stacey has mentioned the 51% rule for the local ice user rate. I wish I could tell you that we will always be able to ice this many Millet residents. The truth is there is just not enough around to guarantee this. We have been able to ice a team with all players from the local area. Are players our proud to tell others who they play for and when walking into the out-of-town rinks with the big M on your bag they know where we are from. We have tried to provide family entertainment for the local residents and host 90% of our home games on Saturday nights.

I am writing today to see if you would consider us as a local team and allow us to continue with the local ice rate.

I do believe we represent Millet well and are an asset to the community and have been told by the staff many times how they wish all teams were as clean and easy to get along with as we are.

Thank you for your time,

Don Elliot

COSTS/SOURCE OF FUNDING

N/A

RESOLUTION

Does council wish to allow The Millet Lightening Junior C continued Local ice rate?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: August 20, 2025
Agenda Item: 11.7 Skateboard Park Liability/Policy

BACKGROUND/PROPOSAL

There have been questions regarding the amount of liability the Town would be taking on by accepting the Skateboard park. Administration reached out to RMA Insurance and were advised, as follows:

A Municipality Owned building and structures will always be exposed to liability claims from the public. From slip, trip and falls within the premises to all occupants. Owners of premises owe a duty of care to all occupants. There for the owner must do its due diligence in upkeep to eliminate and repair all known hazards.

Municipalities are insulated from certain liability under the Municipal Government Act ("MGA"). There for it's very important that the Town of Millet has a policy in place, follow your policy, and most importantly have documentation to show that the Town of Millet has been diligent in inspections and maintenance of the skate park.

Inspections and maintenance

530(1) A municipality is not liable for damage caused by

- (a) a system of inspection, or the manner in which inspections are to be performed, or the frequency, infrequency or absence of inspections, and
- (b) a system of maintenance, or the manner in which maintenance is to be performed, or the frequency, infrequency or absence of maintenance.

LIABILITY CONCERNS

Q. Should my municipality be concerned about liability from *Skate Parks*?

A. Not overly concerned, no.

Towns that don't presently have skate parks are not immune from liability issues regarding skateboarding related injuries. Our experience has shown that if a skateboard facility is not present in your community, the best place to skateboard becomes a building with ramps and railings in a central location. Does the Town Hall come to mind?

Government buildings are required to provide wheelchair access and are therefore outfitted with the ramps and railing the kids love. Are you less liable when a skateboarding related injury takes place on the City Hall steps than in the skateboard park? No

Q. So our risk of being sued doesn't dramatically increase by having a skate park?

A. Absolutely not!

Another important reason that municipalities have little to fear from skate park injuries is the doctrine of Assumption of Risk.

Skate Park owners should be relatively safe from liability claims since, while there is certainly risk involved with many of the activities carried out at these parks, in the majority of these situations the risk of the activities are known. Signage stating use at own risk indicates to users that there is a risk and that they are choosing to partake in the activity anyway.

At the end of the day a Skateboard park owner must ensure they are conducting inspections regularly, documenting such inspections and ensuring any deficiencies are repaired as soon as noted.

The Latin phrase “volenti non fit injuria” means that if one, knowing and comprehending the danger, voluntarily exposes themselves to it, though not negligent in doing so, they are deemed to have assumed the risk and are precluded from recovery for an injury resulting therefrom.

For example – an individual decides to play hockey, and in the game, they are inadvertently hit with a puck; any claim for damages could be successfully defended by “volenti”

If however, in the course of the game an unanchored net tipped over and struck them, causing injury, a defence of volenti would most likely fail.

At the end of the day, skateboard parks and playgrounds are treated no differently than other Municipal owned buildings. As long as the municipality does its due diligence in ensuring the safety, through inspections, there is very little risk of liability.

Recommended Action: That Council adopt the Skateboard Inspections policy, as presented.



**TOWN OF MILLET
SKATEBOARD PARK INSPECTIONS**

Policy Number:

Date of Issue:

Number of Pages:

Signature of Approval: _____
Mayor Doug Peel

POLICY STATEMENT:

To establish guidelines for inspection of the Millet Skateboard park.

Town of Millet Skateboard Park Inspections Policy
Policy # 54

GUIDELINES:

1. Weekly inspections will be conducted on the Skateboard Park.
2. All inspections will be completed utilizing the attached Skateboard Park Inspection form.
3. All original inspection forms will be submitted to the Director of Operations within 7 days of inspection.
4. Copies of all inspections will be kept by the Director of Operations.
5. The Director of Operations will sign and date each inspection on the date of completion.
6. All follow-up repairs needed will be noted under "Action Required" on the inspection form and will be the responsibility of the Director of Operations.
7. Inspections must be reviewed annually to identify any trends or areas of concern.

Town of Millet Skateboard Park Inspections Policy
Policy # 54

Skateboard Park Inspection Form

- | | | |
|---|---|---|
| 1. Is surface clean and free from debris | Y | N |
| 2. Are viewing areas/steps/fencing in good repair | Y | N |
| 3. Ramps/Surfaces/Walkways in good repair | Y | N |
| 4. Any foreign fixtures on site | Y | N |
| 5. Lighting adequate and in good working order | Y | N |
| 6. Garbage receptacles in good condition | Y | N |
| 7. Graffiti in park | Y | N |
| 8. Sign in good repair and visible | Y | N |
| 9. Any recent complaints | Y | N |

Actions

required: _____

Inspected by: _____



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: August 20, 2025
Agenda Item: 11.8 Winter parade

BACKGROUND/PROPOSAL

The Millet Helping Hands and the Millet Business Association are hosting their annual parade on November 22, 2025.

They have requested the following:

- 1) Use of the streets, with the same route as last year.
- 2) Fee waiver for the Community Hall for the after-parade festivities.

RESOLUTION

Does Council wish to grant permission to close the streets and provide a hall waiver for the annual parade on November 22, 2025?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council
Meeting Date: August 20, 2025
Agenda Item: 11.9 Road Repair Agreement – 4830 – 51 Avenue

BACKGROUND/PROPOSAL

In 2024 a home was moved on to the above noted property. During that process 51 Avenue was damaged and required significant repairs which are to be paid for by the property owner.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The property owner contacted surface works contractors and as the scope of work was small, it was very difficult to get contractors willing to complete the work. The Town was able to get a price from the low price contractor for the 2025 road repairs. The property owner has agreed to the work however has requested the Town provide three years to repay the charge as it was more than anticipated.

COSTS/SOURCE OF FUNDING

The total amount including GST is \$10,673.25 which is \$3,557.75 per year for three years.

RECOMMENDED ACTION:

That Council authorize administration to enter into a repayment agreement with the property owner of 4830-51 Avenue to collect \$10,673.25 over a three-year period being 2025 to 2027.



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting

Meeting Date: August 20, 2025

Agenda Item: 11.10 Millet Friends of Youth – Hall Waiver

BACKGROUND/PROPOSAL

The Millet Friends of Youth had requested a hall waiver for their comedy show on September 20, 2025. Council questioned if the committee had already stated the hall fees would be out of the FCSS grant they were awarded.

In speaking with the committee they stated that with the original ask of \$6000 it did include the hall fees but were only awarded the \$2000 and therefore would still like Council to consider the waiver for the event.

Does Council wish to waive the rental fee and damage deposit for the Friends of Millet Youth comedy show fundraiser, in the amount of \$1,743.88.