



**REGULAR COUNCIL MEETING AGENDA  
TOWN OF MILLET**

**Wednesday, June 25th, 2025  
4:00 p.m.  
MCC Council Chambers**

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**1.0 CALL TO ORDER**

**2.0 TREATY 6 RECOGNITION**

**3.0 PUBLIC HEARING**

- 3.1** Bylaw 2025-06 Amendment to Land Use Bylaw 2018-11 Addition of Data Centre Facilities to M - Industrial District Regulations

**4.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA**

**5.0 ADOPTION OF MINUTES**

- 5.1** June 11th, 2025 – Regular Meeting of Council

**6.0 DELEGATIONS**

**7.0 REPORTS**

**8.0 BYLAWS**

- 8.1** Bylaw 2025-06 Land Use Amendment to Land Use Bylaw 2018-11

**9.0 AGREEMENTS**

- 9.1** Burghardt/Jensen - Rear Access Agreement

**10.0 CORRESPONDENCE**

**11.0 NEW BUSINESS**

- 11.1** Hillside Community Hall Permission to use Town Land  
**11.2** Smiles Presentation  
**11.3** Millet & District Museum Upcoming Events

**12.0 CLARIFICATION OF AGENDA**

**13.0 CLOSED SESSION**

13.1 Land

13.2 Personnel

**14.0 ADJOURNMENT**

**PUBLIC HEARING AGENDA**  
**BYLAW 2025-06**  
**Council Chambers 4528 – 51 Street**  
**VIA Zoom Meeting ID 891 6092 5118 and Passcode: 782440**  
**June 25, 2025**

1. **Opening of Public Hearing** (Mayor to open public hearing)

2. **Purpose of Hearing** (to be read by Mayor)

Bylaw 2025-06 is proposed to amend the Land Use Bylaw 2018-11 to add the definition for a Data Centre Facility, add Data Centre Facilities as a permitted use in the M – Industrial district regulations and add specific use regulations for Data Centre Facilities.

3. **Confirmation of Notice** (asked for by Mayor) (reply from Development Officer)

Notice of the Public Hearing was placed on the [www.millet.ca](http://www.millet.ca) website to allow ample time for residents to view the Bylaw; and

Notice of the Public hearing was posted at the entrance of the Town Office at 4528 – 51 Street.

Both methods of notification are consistent with Bylaw 2021-02 the Public Notification Bylaw.

4. **Development Officers Report** (asked for by the Mayor) (Reply from Development Officer)

The Province of Alberta has established Alberta's Artificial Intelligence (AI) Data Centres Strategy which aims to make Alberta an attractive place to build AI Data Centres in North America. To that end, many municipalities in Alberta are modifying their land use bylaws to incorporate Data Centres as a use within industrial districts.

Bylaw 2025-06 works towards proactively incorporating a definition of a Data Centre facility, addition of Data Centre Facilities as a permitted use in the M – Industrial district and specific use regulations.

The implementation of the proposed changes in Bylaw 2025-06 could shorten potential permit review timelines for Data Centre Facilities.

5. **Written Submissions** (asked for by Mayor) (reply by Development Officer) (Legislative Assistant to read written submissions if any submitted by deadline.)
6. **Persons Wishing to be Heard** (Mayor to ask if there are any persons wishing to be heard) (Development Officer to reply)

(Mayor to ask if there are any other persons wishing to be heard) (Public opportunity to speak) (second time)

(Mayor to ask if there are any other persons wishing to be heard) (Public opportunity to speak) (third time)

7. **Closure of Public Hearing**



**REGULAR MEETING OF COUNCIL  
TOWN OF MILLET  
JUNE 11th, 2025  
Millet Civic Centre  
4:00 p.m.**

**PRESENT:**

DEPUTY MAYOR

Mike Bennett

COUNCILLORS

Susie Petrisor  
Rebecca Frost  
Gerdie Hogstead  
Mat Starky

CAO  
OFFICE & IT MANAGER

Lisa Schoening  
Joyce Vanderlee

ABSENT WITH REGRET

Mayor Peel

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**1.0     CALL TO ORDER**

The meeting was called to order by Deputy Mayor Bennett at 4:00p.m.

**2.0     TREATY 6 RECOGNITION**

**3.0     PUBLIC HEARING**

**4.0     ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA**

<b>Res #112/25</b> Adoption of Agenda	Moved by Councillor Petrisor that the June 11th, 2025, agenda is hereby approved as presented.
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*CARRIED*

**5.0     ADOPTION OF MINUTES:**

<b>Res #113/25</b> Adoption of Minutes	Moved by Councillor Starky that the May 28th, 2025, Regular Meeting of Council Minutes are hereby approved as presented
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*CARRIED*

**6.0     DELEGATIONS:**

*MMHA President Stephen Mardy spoke to council*

**7.0     REPORTS:**

<b>Res # 114/25 Reports</b>	Moved by Councillor Hogstead that the following reports are accepted as information.  7.1 Millet Health & Safety 7.2 Millet Fire Department Call History May 2025
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*CARRIED***8.0     BYLAWS:   *NONE*****9.0     AGREEMENTS:   *NONE*****10.0    CORRESPONDENCE:   *NONE*****11.0    NEW BUSINESS:*****11.1    Millet Legion Permission to place Crosswalk***

<b>Res #115/25</b>	Moved by Councillor Hogstead that council grant the Millet Legion permission to place a Commemorative Crosswalk on 52 Street east and west from the Millet Legion.
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*CARRIED****11.2 Millet Lions Club – Parade Invitation***

<b>Res #116/25</b>	Moved by Councillor Hogstead that and any member of council may attend the Harvest Fair parade on August 23, 2025.
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*CARRIED****11.3 Director of Emergency Management Resignation***

<b>Res #117/25</b>	Moved by Councillor Frost that council accepts the resignation of Blake Turner as Director of Emergency Management.
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*CARRIED****11.4 Smiles Mental Health Sign & Grant Proposal***

<b>Res #118/25</b>	Moved by Councillor Starky that council grants permission for Smiles to put a mental Health sign at the Skateboard Park.
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*CARRIED***12.0    CLARIFICATION OF AGENDA:     *NONE*****13.0    ADJOURNMENT:**

Regular meeting adjourned at 4:21pm

**14.0    CLOSED SESSION:**

Council will also be discussing privileged information regarding Land therefore, the meeting should go in Closed Session, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26.1 and amendments thereto, and Sections 23, 24 and 27 of the Freedom of Information and Protection of Privacy Act, 1994, Chapter F-18.5 and amendments thereto.

<b>Res #11925</b> <i>Adjourn</i>	Moved by Councillor Petrisor that the Regular Council Meeting move to Closed Session at 4:31 p.m.
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***CARRIED***

<b>Res #120/25</b> <i>Reconvene</i>	Moved by Starky Councillor that the Regular Council Meeting reconvened from Closed Session at 4:42 pm.
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***CARRIED*****14.1    LAND**

<b>Res #121/25</b> <i>LAND</i>	Moved by Councillor Frost that administration hereby is granted permission to negotiate on behalf of the Town for case file 71502-0100.
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***CARRIED***

***THESE MINUTES ADOPTED BY COUNCIL THIS 25<sup>th</sup> DAY OF June 2025.***

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***MAYOR***

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***CHIEF ADMINISTRATIVE OFFICER***





## TOWN OF MILLET REQUEST FOR DECISION (RFD)

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**Meeting:** Regular Council Meeting

**Meeting Date:** June 25, 2025

**Agenda Item:** Bylaw 2025-06 Amendment to the Land Use Bylaw 2018-11, Addition of Data Centre Facilities to M - Industrial District Regulations

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### **BACKGROUND/PROPOSAL**

The Province of Alberta has established Alberta's Artificial Intelligence (AI) Data Centres Strategy which aims to make Alberta an attractive place to build AI data centres in North America. To that end, many municipalities in Alberta are modifying their land use bylaws to incorporate data centres as a use within industrial districts.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Bylaw 2025-06 proposes the addition of the following to Land Use Bylaw 2018-11:

- Addition of a definition for a Data Centre Facility
- Addition of Data Centre Facility as a permitted use in the M – Industrial District Regulations
- Addition of specific use regulations for Data Centre Facilities.

Bylaw 2025-06 works toward the Province's goal of reducing red tape and creating a business-friendly environment to facilitate the establishment of AI data centres in the province.

### **COSTS/SOURCE OF FUNDING**

**N/A**

### **RECOMMENDED MOTION:**

That Council give second reading to Bylaw 2025-06.

That Council give third and final reading to Bylaw 2025-06.

### **ALTERNATIVE MOTION:**

That Council table Bylaw 2025-06.



**BYLAW NO. 2025-06**  
**A BYLAW OF THE TOWN OF MILLET**  
**IN THE PROVINCE OF ALBERTA**  
**TO AMEND BYLAW 2018-11 BEING THE LAND USE BYLAW**

**WHEREAS** Section 640(1) of the Municipal Government Act, Chapter M-26, RSA 2000 requires municipalities to pass a land use bylaw;

**AND WHEREAS**, Section 640(1) gives the authority for a land use bylaw to prohibit or regulate and control the use and development of land and buildings in a municipality;

**AND WHEREAS**, Council for the Town of Millet has approved Land Use Bylaw 2018-11;

**AND WHEREAS**, Council deems it desirable to amend the Land Use Bylaw 2018-11 to include provisions for Data Centre Facility;

**NOW, THEREFORE**, Council of the Town of Millet, duly assembled, enacts as follows:

1. That the following definition be added to Part 2 Definitions:  
DATA CENTRE FACILITY means a large-scale facility designed to house extensive computer systems and associated components, for supporting cloud computing, data security, data storage, management and processing digital media, information and applications. This facility encompasses ancillary structures that support its primary function, including but not limited to administrative offices, educational and training facilities, maintenance facilities, substations, and security buildings.
2. That 6.12.2.8A be added to the M-Industrial District Regulations Permitted Uses as follows:  
8A. Data Centre Facility
3. That the specific use regulation for a Data Centre Facility be added as Section 8.45 as follows:  
**8.45 Development and Environmental Controls**
  1. Comprehensive plans shall be submitted satisfaction of the Development Authority as part of a Development Permit Application.
  2. Data Centre Facility must include appropriate environmental controls to manage heat, noise and emissions.

3. The Development Authority may require the applicant for a Data Centre Facility to provide proposed mitigation measures for odor, dust, traffic, noise and visual impact of the development.
4. A noise attenuation study conducted by a qualified professional may be required by the Development Authority. If deemed necessary, a noise mitigation plan that may include noise monitoring system may also be required.
5. The Development Authority shall require the applicant to enter into a comprehensive development agreement with the Town related to the provision of municipal services and other such matters deemed necessary by the Development authority as a condition of the issuance of a development permit for the intended use.

4. That Bylaw 2025-07 shall come into full force upon signing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

**TOWN OF MILLET**

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**



## TOWN OF MILLET REQUEST FOR DECISION (RFD)

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**Meeting:** Regular Council Meeting  
**Meeting Date:** June 25, 2025  
**Agenda Item:** Rear Access Agreement – 5007 – 53 Avenue

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### **BACKGROUND/PROPOSAL**

Property Owners of 5007 – 53 Avenue which is legally described as Plan 1949ET, Block A have a gate at the rear of their property however they do not have access to a laneway. The Town owns the adjacent property (5120 – 50 Street) which is the parking lot to the former Town Office\Museum building.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

A draft agreement has been prepared with the following terms:

1. That the Town agrees to allow the Property Owner access to the existing gate at the rear of the Subject Lands provided:
  - a. The parking area of the Town Property is not being used when access is required
  - b. That the Property Owner access the rear of their property when the tenant businesses and/or organizations in the Town Property are not open.
2. Access to the Subject Lands may be revoked by the Town if the Town Property is sold or developed and access to the rear of the Subject Lands is no longer practical.

### **COSTS/SOURCE OF FUNDING**

### **RECOMMENDED MOTION:**

That Council approve the agreement between the property owners of 5007 – 53 Avenue and the Town of Millet regarding rear access.

### **ALTERNATIVE MOTION:**

That Council table the Rear Access Agreement for 5007 – 53 Avenue.



# Map of Agreement Area





## TOWN OF MILLET REQUEST FOR DECISION (RFD)

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**Meeting:** Regular Council Meeting  
**Meeting Date:** June 25 2025  
**Agenda Item:** 11.1 Hillside Community Club

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### **BACKGROUND/PROPOSAL**

June 18, 2025

Mayor and Council  
Town of Millet  
Millet Alberta

Dear Mayor and Council

Our Hillside Community Club would like to request your permission to use the parking lot across from Leanne's Bar for a fund raising barbecue. The date we are requesting is August 16, 2025. The hours would be approximately 10am-3pm. The Millet Fire Department have agreed to partner with us for this event. The purpose of the event is to raise funds to help with the cost of renovating our existing bathrooms to make one wheelchair accessible. We will obtain the required permit from Health Services. Thank you

President  
Lyla Goin

### **COSTS/SOURCE OF FUNDING**

### **RECOMMENDATION**

That council decide if they would like to approve the usage of Town Land located across from 4820 50<sup>th</sup> Street Millet AB for August 16<sup>th</sup> 2025.





## TOWN OF MILLET REQUEST FOR DECISION (RFD)

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**Meeting:** Regular Council Meeting

**Meeting Date:** June 25 2025

**Agenda Item:** 11.2 Smiles Presentation

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### BACKGROUND/PROPOSAL

June 19, 2025

Dear Lisa and Town Council,

The SMILES Rural Mental Health grant committee has met with Stephanie, Clint as well as Susie and Rita-anne to determine the best location of the Graffiti art project framed sign. The considerations of the location not blocking the security cameras and overall the safety of the children were determined. The Friends of the Millet Youth Society are being consulted as requested and the best location will be determined.

The Opening will occur during the Positive Purple Picnic on September 20 starting at 1pm. The insert of the art work board will be unveiled at the Fish and Game Hall during the event then attached to the cemented in sign location within the Skate board Park area determined.

The SMILES board would like a presentation of the project to the Town of Millet during the Sept 20 purple picnic. Please indicate that the Mayor or designate can attend.

Sincerely, Tracey Leavitt for Jen Belick, Secretary SMILES Nonprofit Society who has approved by email

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

N/A

### COSTS/SOURCE OF FUNDING

### RECOMMENDATION

That Mayor Peel or his designate attend the presentation on September 20<sup>th</sup> 2025



## TOWN OF MILLET REQUEST FOR DECISION (RFD)

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**Meeting:** Regular Council Meeting

**Meeting Date:** June 25 2025

**Agenda Item:** 11.3 Millet & District Museum Fee Waiver Request

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### BACKGROUND/PROPOSAL



**Millet &  
District  
Museum**

Town of Millet June 19, 2025

RE: Upcoming Events

To whom it may concern,

1. The Millet & District Museum will hold an exhibit opening for our upcoming 40<sup>th</sup> Anniversary display, on July 19. This event will include an outdoor market, and old fashioned picnic contests, like a tug-of-war and pie baking contest. This event will also be the launch of the SMILES graffiti art contest winners. We would like to invite the Mayor, Council, and Town staff to attend, between 10AM-4PM. We are looking for both pie bakers and judges, and tug-of-war teams

As part of this event, we would like to offer horse-drawn wagon rides, in partnership with Foss Wagons. We are requesting permission to use the back parking lot (behind the leased section) as a loading zone, and to have the wagon go from the Museum parking lot, through the back alley to 53 Ave, down the snake trail, and loop back.

2. We request the use of the Agriplex on Friday, October 17, and Saturday, October 18, and morning of October 19 for a fundraising dinner; we would set up on October 17 and hold the dinner on October 18. We request the waiving of the hall fees and deposit.

Sincerely,

For Mary Hegge  
President of Millet and District Historical Society.



**COSTS/SOURCE OF FUNDING**

The total cost of the Hall Rental Fees are \$1,732.50 and the refundable fees are \$1,082.50

Bringing the total Waiver request ask to \$2,956.64

**RECOMMENDATION**

That council decide if they would like to waive all associated fees for this rental for all or part of the request.