



REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET

Wednesday, June 11, 2025
4:00 p.m.
MCC Council Chambers

1.0 CALL TO ORDER

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA

5.0 ADOPTION OF MINUTES

5.1 May 28 2025 - Regular Meeting of Council

6.0 DELEGATIONS

6.1 Stephen Mardy – Millet Minor Hockey

7.0 REPORTS

7.1 Millet Health and Safety Report

7.2 Millet Fire Report

8.0 BYLAWS

9.0 AGREEMENTS

10.0 CORRESPONDENCE

11.0 NEW BUSINESS

- 11.1 Millet Legion – Permission to place crosswalk
- 11.2 Millet Lions Club – Parade Invitation
- 11.3 Director of Emergency Management Resignation
- 11.4 SMILES – Placement of Sign

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

- 13.1 Land
- 13.2 Land

14.0 ADJOURNMENT



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
MAY 28th, 2025
Millet Civic Centre
4:00 p.m.**

PRESENT:

MAYOR

Doug Peel

COUNCILLORS

Susie Petrisor
Rebecca Frost
Gerdie Hogstead
Mat Starky
Mike Bennett

CAO
OFFICE & IT MANAGER
DIRECTOR OF INFRASTRUCTURE

Lisa Schoening
Joyce Vanderlee
Lisa Novotny

1.0 CALL TO ORDER

The meeting was called to order by Mayor Peel at 4:00p.m.

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA

Res #88/25 Adoption of Agenda	Moved by Councillor Starky that the May 28, 2025, agenda is hereby approved as amended and that the following is hereby added to then agenda: 11.9 Millet & District Museum Request Washer Dryer Installation
--	---

CARRIED

5.0 ADOPTION OF MINUTES:

Res #89/25 Adoption of Minutes	Moved by Councillor Frost that the April 23, 2025, Regular Meeting of Council Minutes are hereby approved as amended.
--	---

CARRIED

Res #90/25 Adoption of Minutes	Moved by Councillor Bennett that the May 14, 2025, Special Meeting of Council Minutes are hereby approved as presented.
--	---

CARRIED

6.0 DELEGATIONS:7.0 REPORTS:

Res # 91/25 Reports	Moved by Councillor Hogstead that the following reports are accepted as information. 7.1 Millet Library January 2024 Financial Statements 7.2 WALA Minutes March 2025 7.3 Millet Fire Department Call History April 2025
--------------------------------	---

*CARRIED*8.0 BYLAWS:*8.1 Tax Bylaw*

Res # 92/25 Bylaw 2025-05	Moved by Councillor Starky that Council gives first reading to Bylaw 2025-05.
--------------------------------------	---

CARRIED

Res # 93/25 Bylaw 2025-05	Moved by Councillor Petrisor that Council gives second reading to Bylaw 2025-05.
--------------------------------------	--

CARRIED

Res # 94/25 Bylaw 2025-05	Moved by Councillor Bennett that permission is hereby granted to bring Bylaw 2025-05 forward for third and final reading.
--------------------------------------	---

CARRIED UNANIMOUSLY

Res # 95/25 Bylaw 2025-05	Moved by Councillor Frost that Council gives third and final reading to Bylaw 2025-05.
--------------------------------------	--

*CARRIED**8.2 Land Use Bylaw*

Res # 96/25 Bylaw 2025-06	Moved by Councillor Petrisor that Council gives first reading to Bylaw 2025-06.
--------------------------------------	---

CARRIED

Res # 97/25 Bylaw 2025-06	Moved by Councillor Petrisor that a public hearing, for Bylaw 2025-06, be held on June 25 th at 4pm.
--------------------------------------	---

CARRIED

9.0 AGREEMENTS:

Res #98/25 Agreements	Moved by Councillor Bennett that the Council approve the Millet Library Agreement as presented.
--	---

CARRIED**10.0 CORRESPONDENCE:**

Res #99/25 Correspondence	Moved by Councillor Hogstead that council accepts the following correspondence as information. Alberta Municipal Affairs – LGFF 2025 allocations
--	---

CARRIED**11.0 NEW BUSINESS:****11.1 *FCSS Grant Requests 2025***

Res #100/25	<p>Moved by Councillor Frost that the following FCSS Grants be awarded for 2025.</p> <table border="1"> <thead> <tr> <th>2025 FCSS Applicants</th><th>2025 Amount Awarded</th></tr> </thead> <tbody> <tr> <td>Millet and District Agriculture Society (Harvest Fair)</td><td>\$ 6,000.00</td></tr> <tr> <td>Millet Library Town of Millet Library Board (Children's Programming)</td><td>\$ 7,900.00</td></tr> <tr> <td>Millet Library Town of Millet Library Board Volunteer Appreciation</td><td>\$ 750.00</td></tr> <tr> <td>Millet & District Historical Society / Children's Summer Programming</td><td>\$ 2,000.00</td></tr> <tr> <td>Millet & District Historical Society / Special events Programming</td><td>\$ 2,000.00</td></tr> <tr> <td>Millet & District Historical Society / Volunteer Appreciation</td><td>\$ 1,350.00</td></tr> <tr> <td>Millet District Arts and Craft Guild Volunteer Appreciation</td><td>\$ 750.00</td></tr> <tr> <td>Millet & District Seniors Transportation</td><td>\$ 1,250.00</td></tr> <tr> <td>Millet & District Lions Club -Community Awards night</td><td>\$ 2,000.00</td></tr> <tr> <td>Santa Claus Parade</td><td>\$ 1,500.00</td></tr> <tr> <td>Millet Fish & Game</td><td>\$ 1,000.00</td></tr> <tr> <td>Millet Business Association Canada Day Celebration</td><td>\$ 1,000.00</td></tr> <tr> <td>Millet Youth Society FOTHY'S Comedy Show</td><td>\$ 2,000.00</td></tr> <tr> <td>Horizons</td><td>\$ 1,110.00</td></tr> <tr> <td></td><td></td></tr> <tr> <td>Total</td><td>\$ 30,610.00</td></tr> </tbody> </table>	2025 FCSS Applicants	2025 Amount Awarded	Millet and District Agriculture Society (Harvest Fair)	\$ 6,000.00	Millet Library Town of Millet Library Board (Children's Programming)	\$ 7,900.00	Millet Library Town of Millet Library Board Volunteer Appreciation	\$ 750.00	Millet & District Historical Society / Children's Summer Programming	\$ 2,000.00	Millet & District Historical Society / Special events Programming	\$ 2,000.00	Millet & District Historical Society / Volunteer Appreciation	\$ 1,350.00	Millet District Arts and Craft Guild Volunteer Appreciation	\$ 750.00	Millet & District Seniors Transportation	\$ 1,250.00	Millet & District Lions Club -Community Awards night	\$ 2,000.00	Santa Claus Parade	\$ 1,500.00	Millet Fish & Game	\$ 1,000.00	Millet Business Association Canada Day Celebration	\$ 1,000.00	Millet Youth Society FOTHY'S Comedy Show	\$ 2,000.00	Horizons	\$ 1,110.00			Total	\$ 30,610.00
2025 FCSS Applicants	2025 Amount Awarded																																		
Millet and District Agriculture Society (Harvest Fair)	\$ 6,000.00																																		
Millet Library Town of Millet Library Board (Children's Programming)	\$ 7,900.00																																		
Millet Library Town of Millet Library Board Volunteer Appreciation	\$ 750.00																																		
Millet & District Historical Society / Children's Summer Programming	\$ 2,000.00																																		
Millet & District Historical Society / Special events Programming	\$ 2,000.00																																		
Millet & District Historical Society / Volunteer Appreciation	\$ 1,350.00																																		
Millet District Arts and Craft Guild Volunteer Appreciation	\$ 750.00																																		
Millet & District Seniors Transportation	\$ 1,250.00																																		
Millet & District Lions Club -Community Awards night	\$ 2,000.00																																		
Santa Claus Parade	\$ 1,500.00																																		
Millet Fish & Game	\$ 1,000.00																																		
Millet Business Association Canada Day Celebration	\$ 1,000.00																																		
Millet Youth Society FOTHY'S Comedy Show	\$ 2,000.00																																		
Horizons	\$ 1,110.00																																		
Total	\$ 30,610.00																																		

CARRIED

11.2 Smiles Mental Health Sign & Grant Proposal

Res #101/25	Moved by Councillor Petrisor that the item be tabled to allow Council to obtain further information.
--------------------	--

*CARRIED***11.3 Millet Friends of Youth**

Res #102/25	Moved by Councillor Hogstead that council will attend the BBQ for the Millet Youth Society on August 9 th 2025 from 11-2 pm.
--------------------	---

*CARRIED***11.4 Millet Show & Shine**

Res #103/25	Moved by Councillor Starky that Mayor Peel will attend and present the Mayors choice award on July 5 th 2025 for the Millet Show and Shine.
--------------------	--

*CARRIED***11.5 Zamboni Maintenance Repairs**

Res #104/25	Moved by Councillor Starky that the repairs for the Zamboni, in the amount of \$10,681.94 are hereby approved and further that the funds be taken from the Equipment Repair & Maintenance Budget.
--------------------	---

*CARRIED***11.6 Millet Business Association Fee Waiver**

Res #105/25	Moved by Councillor Bennett that council grant permission to the Millet Business Association for use of the Outdoor rink for Canada Day.
--------------------	--

*CARRIED***11.7 Summer 2025 Municipal Leader's Caucus**

Res #106/25	Moved by Councillor Frost that any member of Council wishing to attend the Summer Leaders Caucus, in Devon on June 26 th , may attend.
--------------------	---

*CARRIED***11.8 Millet Minor Ball Request**

Res #107/25	Moved by Councillor Frost that the Millet Minor Ball Association be granted use of the Agriplex lobby on June 6-8 th for their ball tournament.
--------------------	--

*CARRIED***11.9 Millet Museum - Permission**

Res #108/25	Moved by Councillor Petrisor that the Millet Museum is hereby granted permission to install a washer and dryer in the Museum.
--------------------	---

CARRIED

Res #109/25 <i>Adjournment</i>	Moved by Councillor Frost that the Regular Council Meeting move to Closed Session at 4:46 p.m.
--	--

CARRIED**12.0 CLARIFICATION OF AGENDA: NONE****13.0 ADJOURNMENT:**

Meeting adjourned at 4:12 pm

14.0 CLOSED SESSION:

Council will also be discussing privileged information regarding Land therefore, the meeting should go in Closed Session, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26.1 and amendments thereto, and Sections 23, 24 and 27 of the Freedom of Information and Protection of Privacy Act, 1994, Chapter F-18.5 and amendments thereto.

Res #110/25 <i>Reconvene</i>	Moved by Starky Councillor that the Regular Council Meeting reconvened from Closed Session at 5:06 pm.
--	--

CARRIED**14.1 LAND****Call for recorded VOTE**

Res #111/25	<p>Moved by Councillor Frost as follows,</p> <p>WHEREAS THE TOWN OF MILLET is desirous of obtaining the fee simple estates for the purpose of the future residential development within the Town in the following lands as shown on the map attached Schedule “A” to this Resolution:</p> <p>Parcel 1:</p> <table><tr><td>LINC</td><td>SHORT LEGAL</td></tr><tr><td></td><td>TITLE NUMBER</td></tr><tr><td>0038 650 081</td><td>4;24;47;30;NW</td></tr><tr><td></td><td>202 137 784 +35</td></tr></table> <p>LEGAL DESCRIPTION MERIDIAN 4 RANGE 24 TOWNSHIP 47 SECTION 30 QUARTER NORTH EAST CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS EXCEPTING THEREOUT:</p> <table><tr><td></td><td>HECTARES</td><td>(ACRES)</td><td>MORE OR LESS</td></tr><tr><td>A) PLAN 1327R - ROAD</td><td>0.809</td><td>2.00</td><td></td></tr><tr><td>B) PLAN 1832NY - ROAD</td><td>0.061</td><td>0.15</td><td></td></tr><tr><td>C) PLAN 7521048 - ROAD</td><td>0.700</td><td>1.73</td><td></td></tr></table> <p>D) ALL THAT PORTION COMMENCING AT THE INTERSECTION OF THE EAST BOUNDARY</p>	LINC	SHORT LEGAL		TITLE NUMBER	0038 650 081	4;24;47;30;NW		202 137 784 +35		HECTARES	(ACRES)	MORE OR LESS	A) PLAN 1327R - ROAD	0.809	2.00		B) PLAN 1832NY - ROAD	0.061	0.15		C) PLAN 7521048 - ROAD	0.700	1.73	
LINC	SHORT LEGAL																								
	TITLE NUMBER																								
0038 650 081	4;24;47;30;NW																								
	202 137 784 +35																								
	HECTARES	(ACRES)	MORE OR LESS																						
A) PLAN 1327R - ROAD	0.809	2.00																							
B) PLAN 1832NY - ROAD	0.061	0.15																							
C) PLAN 7521048 - ROAD	0.700	1.73																							

OF THE SAID QUARTER SECTION WITH THE SOUTH LIMIT OF ROAD PLAN 7521048;
 THENCE SOUTHERLY ALONG THE EAST BOUNDARY 180 METRES;
 THENCE WESTERLY
 AND AT RIGHT ANGLES THERETO 105 METRES; THENCE NORTHERLY
 AND PARALLEL
 WITH THE SAID EAST BOUNDARY TO A POINT ON THE SAID SOUTH
 LIMIT;THENCE
 EASTERLY ALONG THE SOUTH LIMIT TO THE POINT OF COMMENCEMENT
 CONTAINING..... 1.89 4.67
 E) PLAN 0523807 - SUBDIVISION 2.30 5.68
 F) PLAN 0628447 - SUBDIVISION 6.749 16.67
 G) PLAN 0821908 - DESCRIPTIVE 1.64 4.05
 H) PLAN 2021501 - SUBDIVISION 9.55 23.60
 EXCEPTING THEREOUT ALL MINES AND MINERALS

Parcel 2:

LINC	SHORT LEGAL TITLE NUMBER
033 095 325	0821908;1;1
	172 095 260

LEGAL DESCRIPTION
 DESCRIPTIVE PLAN 0821908
 BLOCK 1
 LOT 1
 EXCEPTING THEREOUT ALL MINES AND MINERALS
 AREA: 1.64 HECTARES (4.05 ACRES) MORE OR LESS

Parcel 3:

LINC	SHORT LEGAL TITLE NUMBER
0037 825 885	1820097;1;26
	182 099 604

LEGAL DESCRIPTION
 PLAN 1820097
 BLOCK 1
 LOT 26
 EXCEPTING THEREOUT ALL MINES AND MINERALS
 AREA: 1.17 HECTARES (2.89 ACRES) MORE OR LESS

Parcel 4:

LINC	SHORT LEGAL TITLE NUMBER
0037 824 893	1820097;1;27
	182 099 607

LEGAL DESCRIPTION
 PLAN 1820097
 BLOCK 1
 LOT 27
 EXCEPTING THEREOUT ALL MINES AND MINERALS
 AREA: 1.66 HECTARES (4.1 ACRES) MORE OR LESS

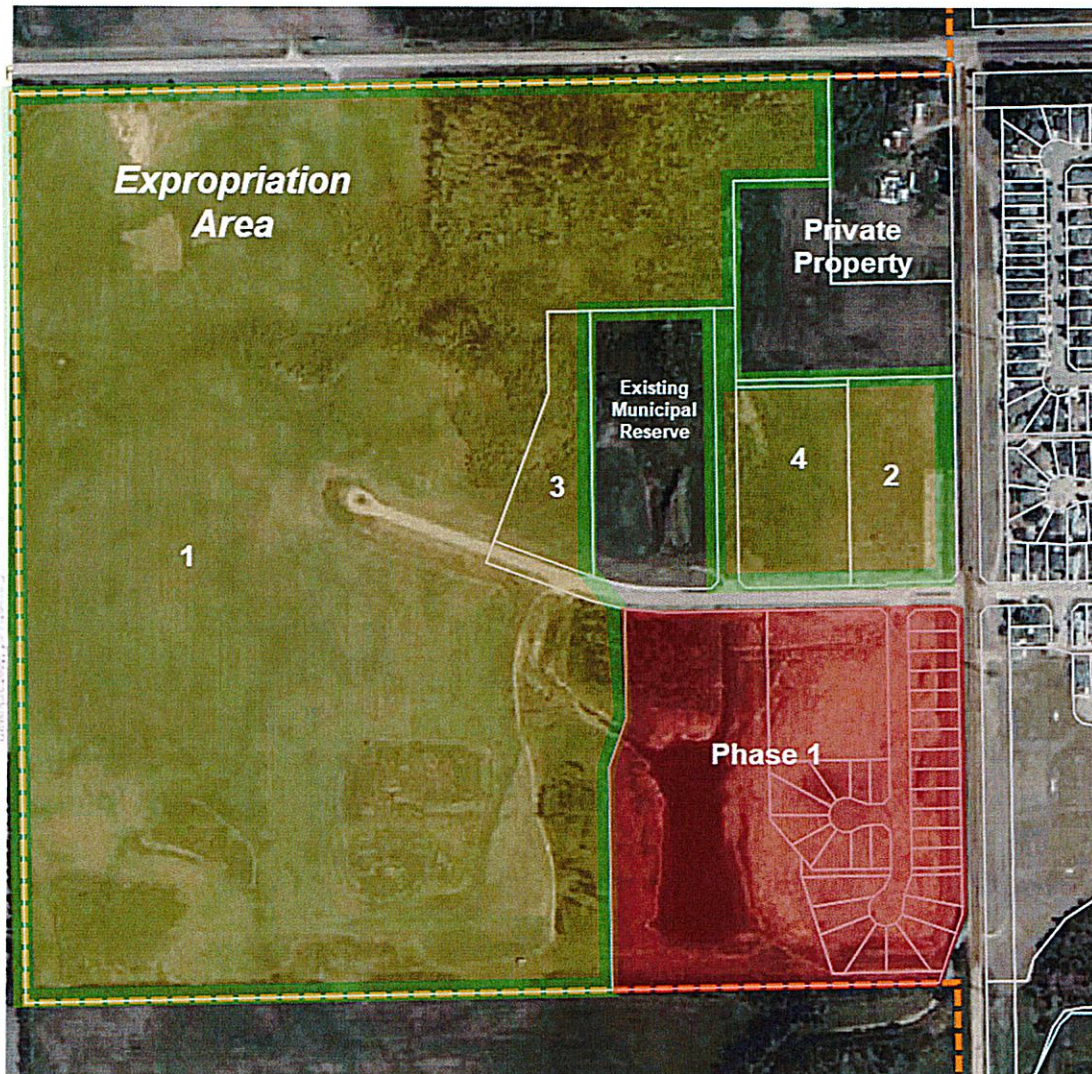
	<p>(hereinafter referred to as the “Lands”);</p> <p>AND WHEREAS pursuant to the provisions of the <i>Municipal Government Act</i>, RSA 2000, c M-26, and amendments thereto, THE TOWN OF MILLET has the authority to acquire a fee simple estate or any other interest with respect to the Lands by expropriation;</p> <p>AND WHEREAS THE TOWN OF MILLET deems it to be in the public interest and good that the said fee simple estates be acquired by expropriation;</p> <p>AND WHEREAS THE TOWN OF MILLET is desirous of acquiring the said fee simple estate pursuant to the provisions of the <i>Expropriation Act</i>, RSA 2000, c E-13, and amendments thereto;</p> <p>NOW THEREFORE BE IT RESOLVED:</p> <p>1. THAT the proceedings shall be commenced by THE TOWN OF MILLET, its servants, officers or agents to expropriate a fee simple estates in the Lands as shown in Schedule “A” to this Resolution.</p> <p>2. THAT the officers, servants or agents of THE TOWN OF MILLET and the solicitors for THE TOWN OF MILLET be and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the <i>Expropriation Act</i>, RSA 2000, c E-13, and amendments thereto, and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.</p>
--	--

Recorded Vote:

In Favor: Mayor Peel
Councillor Starky
Councillor Petrisor
Councillor Frost
Councillor Hogstead
Councillor Bennett

Opposed:

Schedule A



CARRIED UNANIMOUSLY

THESE MINUTES ADOPTED BY COUNCIL THIS 11th DAY OF June 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

April 28, 2025

Town Council

Millet AB

Dear Town Council Members,

Subject: Request to Be Added to Council Meeting Agenda – Discussion on Unused Ice Procedure

On behalf of Millet Minor Hockey Association, a non-profit organization dedicated to providing affordable hockey opportunities for families in our community, I am requesting to be added to the agenda for the upcoming Council meeting. We would like to open a discussion regarding the current procedures for returning and reallocating unused ice time.

Managing unused ice efficiently is crucial for non-profit groups like ours, as it directly affects our ability to keep costs low for the families we serve. Exploring ways to return or redistribute unused ice could help us minimize expenses, allowing us to better support participation and accessibility in our programs.

We believe that by working together with the Town, we can develop a process that is beneficial to all parties involved. We appreciate your consideration of this request and look forward to the opportunity to present our ideas and collaborate on a solution.

Please let me know if any additional documentation is required prior to the meeting. We are available to attend the next Council session scheduled for May 14th, 2025 or any future meeting convenient for the Council.

Thank you for your time and attention to this important matter.

Sincerely,

Steve Mardy

President

Millet Minor Hockey Association

HEALTH AND SAFETY REPRESENTATIVE REPORT

JANUARY – JUNE 2025

HEALTH AND SAFETY PROGRAM WAS LAST UPDATED IN 2018; THIS IS NOW UP TO DATE AS OF 2025. THIS INCLUDES UPDATED OHS REGULATIONS WITHIN THE HEALTH AND SAFETY MANUAL AS WELL AS NEW TOWN POLICIES FOR EMPLOYEES.

ALL TOWN VEHICLES AND BUILDINGS HAVE UPDATED FIRST AID EQUIPMENT (RECOMMENDATIONS FROM OHS INCLUDED)

ENSURING NEW ONBOARD TRAINING FOR NEW STAFF (SUMMER STUDENTS) AS WELL AS UP TO DATE TRAINING FOR STAFF.

SAFETY MEETINGS HAVE TAKEN PLACE TO ENSURE ALL STAFF KNOW THE EXPECTATIONS AND HAVE REVIEWED THE HEALTH AND SAFETY PROGRAM.

ATTEND AND ASSIST THE DIRECTOR OF PUBLIC SERVICES WITH TAILGATE MEETINGS AND HAZARD ASSESSMENTS.

MUCH NEEDED UPDATES HAVE AND CONTINUE TO BE UPDATED ON SAFE OPERATION PROCEDURES/SAFE WORK PROCEDURE

HAZARD ASSESSMENTS AND CORRESPONDING DOCUMENTS ARE BEING UPDATED

ALL DOCUMENTS PERTAINING TO HEALTH AND SAFETY, INCIDENTS, REPORTS, AND INSPECTIONS HAVE BEEN UPDATED.

SDS (SAFETY DATA SHEETS) FOR ALL CHEMICALS OWNED AND USED BY THE TOWN OF MILLET STAFF ARE UP TO DATE.

ACCESSIBILITY FOR EMPLOYEES TO OBTAIN DOCUMENTATION HAS BEEN CHANGED AND ALL EMPLOYEES HAVE ACCESS TO NEEDED DOCUMENTS.

EMERGENCY PLANS WITH PROPER MAPS FOR LOCATION HAVE BEEN COMPLETED FOR THE FOLLOWING BUILDINGS – PUBLIC WORKS, AGRIPLEX, AND THE TOWN OFFICE.

UPDATED OHS BINDERS FOR ALL TOWN BUILDINGS AND ACCESSIBILITY TO EMPLOYEES IS UP TO DATE.

OHS – MEETING AND ORDER

STEPHANIE HARCUS – HEALTH AND SAFETY REP ENSURED WE ARE IN COMPLIANCE WITH THE ORDER FROM OHS. OHS WILL CONTINUE TO WORK WITH THE TOWN OF MILLET FOR NEXT YEAR.



Millet Fire Department
Call History Report by Date
5/1/2025 - 5/31/2025

Date	Type	Incident #	Incident Type	Primary Action
Sat 05/03/2025 11:18	City - Millet	2500052	52 Alarms	86 Investigate
Mon 05/05/2025 07:22	City - Millet	2500053	77 Motor Vehicle Collision	55 Establish safe area
Wed 05/07/2025 06:56	County - Wetaskiwin (Extra Hours)	2500054	65 Mutual Aid/ Assist Outside Agency	55 Establish safe area
Wed 05/07/2025 09:52	County - Leduc	2500055	52 Alarms	
Wed 05/07/2025 13:59	County - Leduc	2500056	82 Vegetation/ Wildland/ Brush/ Grass Fire	86 Investigate
Fri 05/09/2025 22:48	County - Wetaskiwin (Extra Hours)	2500057	67 Outside Fire	86 Investigate
Sat 05/10/2025 15:54	County - Leduc	2500058	68 Smoke Investigation (Outside)	55 Establish safe area
Sun 05/18/2025 04:10	City - Wetaskiwin (Mutual Aid)	2500059	65 Mutual Aid/ Assist Outside Agency	80 Information, investigation & enforcement, other
Sun 05/18/2025 16:53	County - Leduc (Extra Hours)	2500060	82 Vegetation/ Wildland/ Brush/ Grass Fire	55 Establish safe area
Thu 05/22/2025 19:00	City - Millet	2500061	52 Alarms	
Fri 05/23/2025 22:55	City - Millet	2500062	52 Alarms	55 Establish safe area
Sun 05/25/2025 08:57	County - Wetaskiwin	2500063	29 Traffic/ Transportation Incidents	55 Establish safe area
Mon 05/26/2025 18:58	City - Millet	2500064	52 Alarms	55 Establish safe area
Tue 05/27/2025 01:16	County - Leduc	2500065	17 Falls	55 Establish safe area
Sat 05/31/2025 10:49	City - Millet	2500066	52 Alarms	
Sat 05/31/2025 16:27	County - Wetaskiwin	2500067	52 Alarms	
Sat 05/31/2025 23:10	County - Leduc (Extra Hours)	2500068	65 Mutual Aid/ Assist Outside Agency	55 Establish safe area

False.
False
False.

Total calls for City - Millet:	6
Total calls for City - Wetaskiwin (Mutual Aid):	1
Total calls for County - Leduc:	4
Total calls for County - Leduc (Extra Hours):	2
Total calls for County - Wetaskiwin:	2
Total calls for County - Wetaskiwin (Extra Hours):	2
Total calls:	17
Total Time:	14:40
	Avg. Call Attendance: 8.82

# Of Attendees	Total Time
3	00:04
13	01:25
11	03:19
7	00:47
13	00:50
14	00:42
6	00:27
8	00:07
13	02:25
4	00:11
12	00:24
11	00:17
10	00:19
9	00:52
7	00:06
9	00:05
0	02:20



Royal Canadian Legion

Millet Branch 229
Box 387, Millet, AB
T0C 1Z0

May 21, 2025

To: Millet Town Council.

I am contacting you on behalf of Millet Legion #229.
I am enclosing the design for the
commemorative crosswalk for your approval.
If you have any questions please contact our
President Lorne Goodrich at lgoodrich44@hotmail.com
or 780-385-0627

Thank you
Donna Parsons
Millet Legion
Secretary

Commemorative Crosswalk

Instructions

1. Open Files

Open the stencil files using Adobe Illustrator.

2. Customize Stencils If Required

The standard templates are optimized to fit a 99" wide crosswalk with stripes that are 21" to 30" deep (*sample is shown at 21" deep*). They are sized at:

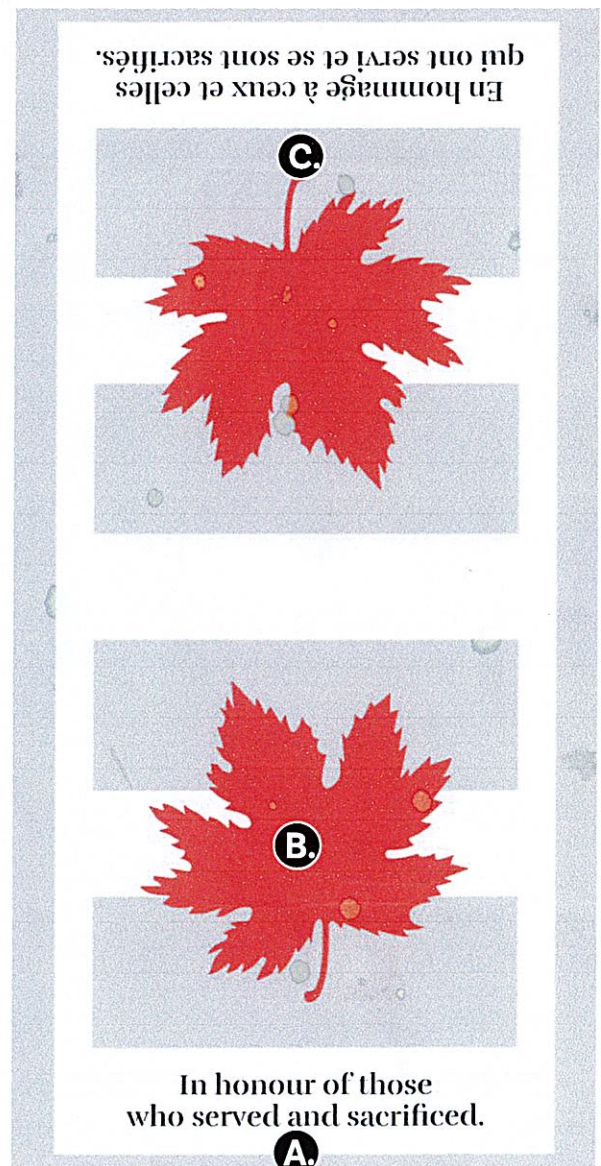
- **Text:** 71" x 12.5" (EN) / 85" x 12.5" (FR)
- **Maple Leaf:** 52.5" x 65"

If the dimensions of the memorial crosswalk in your community differ from those above, the stencils are provided in vector format so they can be easily scaled to fit based on the positioning guidelines in step 3.

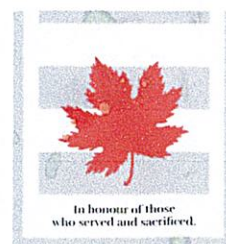
3. Positioning the Stencils

The stenciled elements should be positioned as follows:

- Centre the **English text stencil** over the first white (painted) bar of the crosswalk. Fill with black paint.
- Centre the **maple leaf stencil** over the next three bars. If the crosswalk's spacing is uneven, adjust the leaf's position as needed (see Positioning Option B). Fill with red paint, matching Pantone 186.
- On the opposite end of the crosswalk, repeat steps 1-2 using the **French text** and **leaf stencils**.



Positioning Option B





Millet & District Lions Club

Box 236 Millet, Alberta T0C 1Z0

June 02, 2025

Mayor Peel, Millet Town Council

Town of Millet CAO & Staff

Dear Mayor Doug:

This is a letter for information, requests and an invitation. The Millet & District Lions Club has supported a parade for the Harvest Fair for a number of years. We are inviting all of Council to support us by participating, in our parade. We need to know who will be attending, and if they will be providing their own transportation. We have provided the vehicles for our dignitaries in the past and will continue to do so, if you require one.

The Annual Millet Harvest Fair will be held Friday to Sunday August 22, 23 & 24, 2025; the focus of the parade this year is geared toward **'Millet & District Historical Society 60th Anniversary'**. This years' parade will be held on Saturday August 23, 2025 at 11:00 am.

As in the past Council has provided a continental breakfast for yourselves, other dignitaries and their significant others. We would to know if you will be providing this service again this year. Then we would need to know which venue you will be using; the time and/or transportation to the parade.

If you have any questions or require further information, please contact me at any of the numbers below.

We look forward to having you attend our parade and thank you in advance for your time and support..

Pat Garrett

Millet Lions Parade Coordinator

Home Phone 780-387-4619

Cell 780-984-1842

e-mail garrettpat2@gmail.com

Chief Administrative Officer
Town of Millet
5120 50 St
Millet, AB T0C 1Z0

Dear Lisa,

I am writing to formally resign from my position as Director of Emergency Management for the Town of Millet, effective immediately.

I have recently been asked to take on a significant project with my full-time employer that will require my presence out of town for an extended period. As a result, I will not have the necessary time to support the Emergency Management Program in a way that ensures it meets current compliance requirements.

Maintaining a compliant, up to date emergency management program for a municipality of approximately 2,000 residents typically requires 15 to 20 hours per month. This includes time spent on planning, documentation, meetings, training, exercises, and inter-agency coordination. Without the ability to commit this level of involvement, I believe it is in the best interest of the Town for me to step aside so that someone with the capacity to meet these demands can be appointed.

Thank you for the opportunity. I will see that the DEM package is returned within 24hrs.

Sincerely,
Blake Turner



June 6, 2025

Dear Lisa and Town Council,

In answer to your questions regarding our previous request:

SMILES will hold a poster contest for junior and senior high students to submit graffiti-style artwork that represents a positive image of mental health.

The winning design will be made into a 4 feet by 8 feet sign. The sign will include the Mental Health hotline phone number and the logos of the partnering organizations; SMILES, the Millet Public Library, the Millet & District Museum, Rural Mental Health, and the Friends of the Millet Youth Society. There will not be any advertising or business promotion on this sign. The sign will be covered with a layer of Lexan (like the mural in the Museum's Schoolbell Kiosk) to limit

After further discussion with Bylaw Officer Stephanie and Clint, the committee has agreed that the Outdoor Rink is not a suitable location for this sign; due to concerns about vandalism and the amount of available space.

After discussion, the Friends of the Millet Youth Society, the SMILES committee proposes that the sign be placed near the proposed skateboard park, where it can be monitored by the skateboard park cameras. The Friends of the Millet Youth Society has agreed to this proposal; they agree that it is an ideal place to promote youth artwork and mental wellbeing.

The park north of the Museum could be considered as a back-up location = though we feel the skateboard park location is more appropriate.

After talking with contractor, he will be flexible to the area and to create a design within budget that all invested are proud to have in the park. The committee will look into Lexan as my suggestion as have on our kiosk mural for protection just waiting on cost.

Sincerely,

Tracey Leavitt for Jen Belick, Secretary SMILES Nonprofit Society who has approved by email