

**TOWN of MILLET
FOR
PRE-QUALIFICATION OF CONTRACTORS (2025-2027)
Project No. AB-2025-01418
Addendum No. 1 – Dated March 3, 2025**

The following amendment is being issued for the Invitation for Town of Millet Pre-Qualification of Contractors (AB-2025-01418).

- 1. The addendum materials are available for download at the APC advertisement page. Interested Contractors must register accordingly for this Tender through APC.**
- 2. A few note-worthy questions have been received by Contractors and the following responses from the City are as follows:**

- a. Contractor Question: Can you confirm if we are to submit to the Town of Millet physical address or your firm's physical address in Edmonton? It mentions both in the first couple pages and it also says we can email it to you. Please clarify.

Response: All submissions can be electronically submitted to speskens@mcelhanney.com or delivered to McElhanney Ltd. #201 13455 114 Ave Edmonton, AB T5M 2E2

- b. Contractor Question: As we are currently pre-qualified are we just to submit the documents mentioned in 5.0.3? I don't have a licence for Millet but we'd get one if we were to do some work there. It looks like that is acceptable.

Response: As noted, business license is only required when completing any work for the Town. Not required as part of the pre-qualification process.

- c. Contractor Question: On page 3 of 8 of Pre-Qualification of Contractors under mandatory requirements it states that all contractors require a Millet Business licence. Are you requiring all contractors to purchase a business licence to submit a pre-qualification package?

Response: Same as above.

- d. Contractor Question: Is it permitted to provide our firm's procedures for QA/QC, Health & Safety, and Environmental as a digital copy (on USB) rather than a hard copy? The procedures are quite lengthy.

Response: Yes, email or USB is sufficient.

Regards,

A handwritten signature in black ink, appearing to read 'Stijn Peskens', written in a cursive style.

Stijn Peskens, P. Eng

E-mail: speskens@mcelhanney.com

For: Lisa Novotny, Director of Development and Infrastructure, Town of Millet