

REGULAR COUNCIL MEETING AGENDA TOWN OF MILLET

Wednesday, April 10, 2024 4:00 p.m. MCC Council Chambers

1.0	CALL TO ORDER		
2.0	TRE	ATY 6 RECOGNITION	
3.0	PUB	LIC HEARING	
4.0	ADD	ITIONS, DELETIONS AND ADOPTION OF AGENDA	
5.0	ADO	PTION OF MINUTES	
	5.1	March 27, 2024 – Regular Meeting of Council	
6.0	DEL	EGATIONS	
	6.1	Dave Horner – Solar Panels Town of Millet Municipal Offices	
7.0	REPORTS		
	7.1 7.2 7.3	Enforcement Services February/March 2024 Report Fire Department February March 2024 Call History Finance Tax Analysis March 2024	
8.0	BYL	AWS	
9.0	AGR	EEMENTS	

Page 2 April 1 2024

CORRESPONDENCE 10.0

11.0 **NEW BUSINESS**

- 2024 State of Wetaskiwin Region Luncheon Friends Of Millet Youth Society 11.1
- 11.2

12.0 **CLARIFICATION OF AGENDA**

13.0 **CLOSED SESSION**

- 13.1 Land
- 13.2 Legal

14.0 **ADJOURNMENT**



Meeting:

Regular Council Meeting

Meeting Date:

April 10 2024

Originated By:

Joyce Vanderlee – Office Manager

Agenda Item:

5.0 – Adoption of Minutes

BACKGROUND/PROPOSAL

Adoption of Minutes

5.1 Minutes of Regular Meeting – March 27 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

1. That the minutes are hereby approved, as presented.



REGULAR MEETING OF COUNCIL TOWN OF MILLET MARCH 27th, 2024

Millet Civic Centre 4:00 p.m.

PRESENT:

MAYOR

Doug Peel

COUNCILLORS

Mike Bennett Gerdie Hogstead Susie Petrisor Rebecca Frost

Charlene Van de Kraats

Mat Starky

CAO

OFFICE MANAGER DIRECTOR OF FINANCE Lisa Schoening Joyce Vanderlee Annette Gordon

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 4:00 p.m.

- 2.0 TREATY 6 RECOGNITION:
- 3.0 PUBLIC HEARING: NONE

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res #063/24	Moved by Councillor Bennett that the March 27, 2024, agenda is hereby
Adoption of	approved as amended.
Agenda	
	In Camera 13.2 Land & 13.3 Land

CARRIED

5.0 ADOPTION OF MINUTES:

Res #064/24	Moved by Councillor Frost that the March 13, 2024, Regular Meeting of
Adoption of	Council Minutes are hereby approved, as presented.
Minutes	

CARRIED

Res #065/24	Moved by Councillor Van de Kraats that the March 21 2024, Special
Adoption of	Meeting of Council Minutes are hereby approved, as amended.
Minutes	
	Reconvene from closed session by Councillor Bennett should read 12:10
	pm

CARRIED

- 6.0 <u>DELEGATIONS</u>: NONE
- 7.0 <u>REPORTS</u>: *NONE*
- 8.0 BYLAWS: NONE
- 9.0 AGREEMENTS: NONE
- 10.0 CORRESPONDENCE: NONE

11.0 NEW BUSINESS:

11.1 Town Office Safety Improvements

Res #066/24 Moved by Councillor Bennett that Council approves \$7,360.00			
	general reserve to fund safety improvements at the Town Office.		

CARRIED

11.2 Lions 50th Annual Charter Celebration

Res #067/24	Moved by Councillor Hogstead that council waives the fees for the Banquet Hall for Millet Lions Charter Celebration on May 4 th & 5 th 2024
	and further that Mayor Peel or Deputy Mayor and any council members or staff that wish to attend may.
	<u> </u>

CARRIED

11.3 Summer Meeting Dates

Res #068/24	Moved by Councillor Van de Kraats that Council cancels July 10th, July
	24th, August 14th and August 24th, 2024, Regular Council Meetings, and
	further that council approves July 17th and August 14th, 2024, as the
	amended Council Meeting Dates for those months.

CARRIED

10.4 Request for Decision AGM for Genesis

Res #069/24	Moved by Council	or Petrisor tha	t a proxy vote be completed and sent to
AGM for	Genesis Annual Ge	neral Meeting.	•
Genesis			
	The second of th		

CARRIED

12.0 <u>CLARIFICATION OF AGENDA:</u> NONE

Res #070/24	Moved by Councillor Petrisor that the Regular Council Meeting	
Adjournment	Temporarily adjourns, and Council sit in Closed Session to discuss Items 12.1	
10000	and 12.2 Sections 16 and Section 24 (1)(a) of the Freedom of Information and	
	Protection of Privacy Act.	
	•	

CARRIED

13.0 CLOSED SESSION:

Res #071/24	Moved by Councillor Van de Kraats that the Regular Council Meeting
Reconvene	reconvene from Closed Session at 5:33 p.m.

CARRIED

Councillor Starky entered the meeting at 4:33 pm

Res #072/24	Moved by Councillor Starky that administration put out for costs & regulations to build an alley behind Porter Avenue and further that administration send letter to homeowners backing West side of Porter Avenue advising that there would be a tax levy to the homeowners and that 2/3 of residents must sign the form. That there is no parking until a permanent resolution has been met.
	permanent resolution has seen met.

CARRIED

14.0 ADJOURNMENT:

The meeting was adjourned at 5:37 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 10 th DAY OF APRIL 2024.

MAYOR CHIEF ADMINISTRATIVE OFFICER



Meeting:

Regular Council Meeting

Meeting Date:

April 10 2024

Originated By:

Lisa Schoening, CAO

Agenda Item:

6.0 – Delegation Dave Horner – Solar Panels

BACKGROUND/PROPOSAL

Dave Horner would like to address the Mayor, Council and Administration regarding solar panels on Town of Millet Municipal Offices.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION



Meeting:

Regular Council Meeting

Meeting Date:

April 10th 2024

Originated By:

Joyce Vanderlee, Office Manager

Agenda Item:

7.0 - Reports

BACKGROUND/PROPOSAL

The following Reports have been submitted for Council's information.

- 7.1 Enforcement Services Department February/March 2024
- 7.2 Millet Fire Department March 2024
- 7.3 Finance Department Tax Aging March 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

That the Reports are hereby accepted as information.

February/March 2024



-Shifts continue to be inconsistent to ensure coverage for youth groups,

events and to ensure coverage and allow for my shift to not be known to the public.

- I pride myself on maintaining records and files and ensuring that everything is being accounted for with complaints. This allows us to keep track of past and present issues in a more organized way, knowing the outcome and timeline of incidents.

Events/Programs Attended in February and March

- -PD Day Programs
- -Library after school programs
- -Wellness classes/ Programs
- Regularly Attending One Accord on a few Fridays and a few Tuesdays every month (allows for community engagement and getting to know the community youth) Some issues with teens that have no contact between. Helps ensure safety of our youth as they never know which days I am dropping in.
- Attended Fire Dept, Orientation for Junior Fire Fighters
- Business Association Meeting
- Legion Meeting
- -Lions Hall group
- Easter Bingo/ Market

Patrols

- -Each shift consists of me patrolling all of Millet regularly several times in a day.
- -Foot patrols through Agri plex
- -More alley patrols and notices being sent out for cleanup/remedy.

Safety Updates – Helping ensure OH&S documents and health and safety program is up to date for all employees of The Town of Millet. As well as checking facilities that fall under the Towns responsibility and ensuring up to date safety measure with Public Works.

Coming up - with warmer weather -

- -School Safety Crossing Day Have the pilons set up and some fun incentives for those crossing safely in town (day to be determined)
- -Foot patrols on Trails and in parks Inspect areas around town for anything that may be unsafe/ need cleanup (graffiti or damaged by weather).

Animal Control – only one intake – Many dogs in town were unlicensed, enforcement towards this has been strong. Many newly licensed dogs.

	104498 104488 2024-000053 2024-000059 2024-000064 2024-000044 2024-000042 2024-000042 2024-000063 2024-000055 2024-000065 2024-000066 2024-000066 2024-000066 2024-000066 2024-000065 2024-000065 2024-000065 2024-000065 2024-000065 2024-000065 2024-000065 2024-000065 2024-000065 2024-000055	Case/Reference Group
	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAY TOWN O	Officer
·.	Ticket Incident Report	Report Type
	ANIMAL CONTROL: ANIMAL CONTROL ANIMAL BYLAW ANIMAL BYLAW ANIMAL BYLAW ANIMAL BYLAW ANIMAL BYLAW ASSIST GENERAL PUBLIC BUSINESS LICENSE, TRAFFIC BYLAW COMMUNITY STANDARDS COMMUNITY STANDA	
	CONTROL, TOWN OF MILLET 2024/02/26 1335 TOWN OF MILLET 2024/02/12 1934 TOWN OF MILLET 2024/02/12 1926 TOWN OF MILLET 2024/02/12 1656 TOWN OF MILLET 2024/02/26 1247 TOWN OF MILLET 2024/02/21 1324 TOWN OF MILLET 2024/02/21 1319 TOWN OF MILLET 2024/02/21 1319 TOWN OF MILLET 2024/02/21 0850 TOWN OF MILLET 2024/02/21 0850 TOWN OF MILLET 2024/02/21 0830 TOWN OF MILLET 2024/02/21 1227 TOWN OF MILLET 2024/02/22 1429 TOWN OF MILLET 2024/02/22 1424 HWY 2A TOWN OF MILLET 2024/02/27 1309 TOWN OF MILLET 2024/02/28 1006 TOWN OF MILLET 2024/02/28 1006 TOWN OF MILLET 2024/02/27 1302 TOWN OF MILLET 2024/02/27 1302 TOWN OF MILLET 2024/02/27 1302 TOWN OF MILLET 2024/02/27 1242 TOWN OF MILLET 2024/02/26 1221	Location Report Date
	Report is Completed Report Sent to Review Report Sent to Review Report is Completed	Status

2024-000098 TOW 2024-000097 TOW	2024-000099 TOW	2024-000100 TOW	2024-000101 TOW			0.	2527					2024-000077 TOW	2024-000078 TOW		2024-000085 TOW	2024-000086 TOW	207					2024-000070 TOW	2024-000071 TOW	2024-000081 TOW	2024-000091 TOW	2024-000094 TOW	2024-000095 TOW	2024-000093 TOW	2024-000083 TOW	2024-000079 TOW	2024-000080 TOW	2024-000090 TOW	2024-000076 TOW	2024-000096 TOW	2024-000102 TOWN
TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV		TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	STEPHANIE STAV	STEPHANIE STAV	STEPHANIE STAV	ENFORCEMENT SERVICES STEPHANIE STAV	STEPHANIE STAV	OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV					TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	TOWN OF MILLET STEPHANIE STAV	TOWN OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV	OF MILLET ENFORCEMENT SERVICES STEPHANIE STAV									
Incident Report Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report	Incident Report
TRAFFIC BYLAW, COMMUNITY STANDARDS	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	TRAFFIC BYLAW	SNOW REMOVAL	SNOW REMOVAL	SNOW REMOVAL	SNOW REMOVAL	SNOW REMOVAL	LANDUSE	LANDUSE	COMMUNITY STANDARDS	COMMUNITY STANDARDS	COMMUNITY STANDARDS	COMMUNITY STANDARDS	BUSINESS LICENSE	ANIMAL BYLAW	ANIMAL BYLAW	ANIMAL BYLAW	ANIMAL BYLAW
)F MILLET	HWY 2A 2024/03/21 0913	TOWN OF MILLET 2024/03/25 0949	TOWN OF MILLET 2024/03/25 1450	TOWN OF MILLET 2024/03/25 1453	TOWN OF MILLET 2024/03/12 1222	TOWN OF MILLET 2024/03/20 1248	TOWN OF MILLET 2024/03/05 1109	TOWN OF MILLET 2024/03/05 1653	TOWN OF MILLET 2024/03/05 1700	TOWN OF MILLET 2024/03/06 0902		TOWN OF MILLET 2024/03/12 1300	TOWN OF MILLET 2024/03/12 1635	TOWN OF MILLET 2024/03/12 1642	TOWN OF MILLET 2024/03/12 1646	TOWN OF MILLET 2024/03/19 1030	TOWN OF MILLET 2024/03/19 1042	TOWN OF MILLET 2024/03/05 1102	TOWN OF MILLET 2024/03/05 1104	TOWN OF MILLET 2024/03/05 1105	TOWN OF MILLET 2024/03/05 1107	TOWN OF MILLET 2024/03/11 1121	TOWN OF MILLET 2024/03/20 1245	TOWN OF MILLET 2024/03/20 1548	TOWN OF MILLET 2024/03/20 1638	TOWN OF MILLET 2024/03/20 1541	TOWN OF MILLET 2024/03/12 1238	TOWN OF MILLET 2024/03/09 1310	TOWN OF MILLET 2024/03/09 1313	TOWN OF MILLET 2024/03/19 1051	TOWN OF MILLET 2024/03/05 1727		TOWN OF MILLET 2024/03/25 0927
Report in Progress	Report in Progress	Report in Progress	Report Sent to Review	Report in Progress	Report in Progress	Report in Progress	Report is Completed	Report Sent to Review	Report Sent to Review	Report is Completed	Report Sent to Review	Report is Completed	Report is Completed	Report in Progress	Report Sent to Review	Report in Progress	Report in Progress	Report in Progress	Report in Progress	Report Sent to Review	Report Sent to Review	Report is Completed	Report is Completed	Report Sent to Review	Report Sent to Review	Report Sent to Review	Report in Progress	Report in Progress	Report in Progress	Report Sent to Review	Report Sent to Review	Report Sent to Review	Report is Completed	Report in Progress	Status Report Sent to Review



Thu 03/28/2024 14:32	Sat 03/23/2024 06:15	Fri 03/15/2024 20:22	Sun 03/10/2024 13:21	Fri 03/08/2024 19:58	Fri 03/08/2024 19:56	Sat 03/02/2024 20:02	Date '
City - Millet	County - Leduc (Extra Hours)	County - Leduc	County - Leduc	County - Wetaskiwin	County - Wetaskiwin	County - Wetaskiwin	Туре
2400026	2400025	2400024	2400023	2400022	2400021	2400020	Incident#
52 Alarms	29 Traffic/ Transportation Incidents	82 Vegetation/ Wildland/ Brush/ Grass Fire	06 Breathing Problems	52 Alarms	52 Alarms	52 Alarms	Incident Type
	55 Establish safe area	55 Establish safe area	55 Establish safe area		55 Establish safe area		Primary Action

Avg. Call Attendance: 10.43				
: 10.43		1700.	172	+
			•	

Total calls: Total Time:

Total calls for County - Wetaskiwin (Extra Hours):

04:59

Total calls for County - Leduc (Extra Hours):
Total calls for County - Wetaskiwin:

Total calls for City - Millet:
Total calls for County - Leduc:

	\int
,	
_	

9	10	10	13	10	11	10	# Of Attendees
00:09	01:44	00:33	01:19	00:11	00:38	00:25	Total Time

Page 1

tax aging analysis Excluding auto pay

	Current	One Year	Total
	outstanding	outstanding	outstanding
Jan 2020	30,182.00	188,499.62	350,244.95
Jan 2021	므	179,781.35	331,552.94
Jan 2022	-	118,985.18	202,775.85
Jan 2023	5,801.09	80,219.97	215,475.22
Jan 2024	=	72,027.10	88,329.70
Feb 2020	36,195.01	175,622.56	336,679.97
Feb 2021	37,125.29	148,215.93	307,186.58
Feb 2022	(17,914.87)	117,091.73	194,516.41
Feb 2023	(129.04)	74,008.69	201,753.72
Feb 2024	(10,868.59)	88,825.17	93,169.18
Mar 2020	8,072.04	172,946.05	304,434.82
Mar 2021	50,280.69	135,025.74	303,955.55
Mar 2022	(28,116.26)	96,030.81	151,192.37
Mar 2023	(2,546.11)	60,897.05	175,970.96
Mar 2024	(16,919.63)	76,862.85	71,827.67

Analysis:

Due to a tax sale this year, we are significantly down from prior years. In addition, residences have made significant progress paying outstanding taxes.



Meeting:

Regular Council Meeting

Meeting Date:

Wednesday April 10th, 2024

Originated By:

Lisa Schoening, CAO

Agenda Item:

11.1 – 2024 State of the Wetaskiwin Region Luncheon

BACKGROUND/PROPOSAL

The 2024 State of Wetaskiwin Region Luncheon April 26th 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Wetaskiwin Mayor Tyler Gandam and County of Wetaskiwin Reeve, Josh Bishop will be hosting the event on April 26^{th} 2024 to be held at the Best Western Wayside Inn, 4103 - 56 Street Wetaskiwin AB. Lunch at 11:30 am to be followed by program 12:00 - 1:00 pm.

COSTS/SOURCE OF FUNDING

Tickets: Members \$45 + GST and Non-Members \$55 + GST

RECOMMENDED ACTION:

That council advise administration if they would like to attend.



Meeting:

Regular Council Meeting

Meeting Date:

April 10th 2024

Originated By:

Joyce Vanderlee Office Manager

Agenda Item:

11.2 Friends of the Millet Youth Society

BACKGROUND/PROPOSAL

The Friends of Millet Youth Society are writing grants to obtain funds to create a skateboard park for the youth of Millet.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Society will be applying for a CFEP Government Grant.

RECOMMENDED ACTION:

Does Council wish to write a letter of support of The CFEP Government Grant.