

**BYLAW NO. 2020-17**  
**A BYLAW OF THE TOWN OF MILLET**  
**IN THE PROVINCE OF ALBERTA**  
**TO ESTABLISH FEES RELATED TO DEVELOPMENT,**  
**SUBDIVISION AND SAFETY CODES SERVICES**

**WHEREAS** Section 7 of the Municipal Government Act, Chapter M-26, RSA gives authority to municipal Council's to pass bylaws respecting several matters including services provided by or on behalf of the municipality;

**AND WHEREAS**, Section 8 of the Municipal Government Act, Chapter M-26, RSA provides the authority for Council to pass bylaws providing a system of licenses, permits or approvals and the associated fees;

**AND WHEREAS**, Council has approved Bylaw 2020-03 establishing the fees related to development and safety codes services;

**NOW, THEREFORE**, the Council of the Town of Millet, duly assembled, enacts as follows:

1. That Bylaw 2020-17 be cited as the Development, Subdivision and Safety Codes Fee Bylaw.
2. That Schedules A, B and C shall form part of this bylaw.
3. That Bylaw 2020-03 is hereby repealed.
4. This Bylaw 2020-17 shall come into full force September 1, 2020.

Read a first time this 15th day of July, A.D., 2020.

Read a second time this 19<sup>th</sup> day of August, A.D., 2020.

Read a third time and finally passed this 19<sup>th</sup> day of August, A.D., 2020.

**TOWN OF MILLET**

  
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**MAYOR**

  
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**CHIEF ADMINISTRATIVE OFFICER**

**SCHEDULE A  
FEES RELATED TO DEVELOPMENT**

<b>RESIDENTIAL</b>	<b>FEE</b>
Accessory Building	\$75.00
Decks	\$75.00
Garage, Detached	\$75.00
Garage, Attached	\$75.00
Carports	\$75.00
Additions, covered decks/veranda's, enclosures, renovations	\$100.00
Secondary/garage/garden suites	\$75.00
Basement developments	\$75.00
Demolition	\$100.00
Retaining walls	\$75.00
Swimming pools	\$75.00
Minor Home-based Business	\$75.00
Major Home-based Business	\$75.00
Assisted Living Facility	\$200 plus \$50 per unit\bedroom
Bed & Breakfast Facility	\$75.00
Boarding & Lodging House Facility	\$75.00
Day Home Operations	\$75.00
Global Vacation Rental Market Facility	\$75.00
Residential Care Facility	\$200 plus \$50 per unit\bedroom
Residential Sales Centre	\$100.00
New Single Residential Dwelling	\$200.00
Multi-Family Dwelling	\$200 plus \$50 per unit
Modular and RTM Homes (permanent foundation)	\$200.00
Manufactured and Modular Homes (RMP District)	\$200.00
<b>COMMERCIAL/INDUSTRIAL/INSTITUTIONAL</b>	
Non-residential development (new, additions, alterations and accessory buildings over 300 sq. ft)	\$250.00 plus \$0.50/m2
Demolitions	\$200.00
Change in business use (non-residential)	\$100.00
Signs	
On-site sign for licensed business	Included in annual business license fee
Non-Profit Organizations	No charge
Portables	\$75.00
Billboards	\$500.00
<b>DEVELOPMENT DEPOSIT FEES</b>	
New residential (larger than 65m2 (700sqft))	\$1,000.00
Multi-family over four (4) units, public, commercial, industrial	\$3,000.00
<b>OTHER DEVELOPMENT FEES</b>	
Notification Fee	\$75.00
Land Use Bylaw amendment	\$800.00
Municipal Development Plan amendments	\$800.00
Area Structure Plan application	\$2,000.00
Area Structure Plan amendments	\$500.00
Advertising Fee	\$500.00
Additional costs incurred by Town for outside agencies to review plans.	Cost of Service
Development Agreements:	
Single Phase	\$750.00
Multi Phase Development Agreement	\$1,500.00

Manufactured Home Park / Campground	\$1,500.00
Subdivision and Development Appeal fee	\$300.00
Encroachment agreement (includes registration fee)	\$250.00
Variance application (plus notification fee)	\$75.00
Compliance Certificates applications (Policy #10)	
Residential (within 3 working days)	\$75.00
Residential Rush (within one working day)	\$150.00
Non-Residential (within 3 working days)	\$100.00
Non-Residential Rush (within one working day)	\$200.00
Document hard copies (LUB, MDP, ASP, IDP etc.)	\$0.50 per page

**SCHEDULE B  
FEES RELATED TO SAFETY CODES PERMITS**

**BUILDING PERMIT FEE SCHEDULE**

**RESIDENTIAL / DWELLING UNITS / FARM**

New Construction - Building Permit Levy (main level)	\$0.50 per sq. ft
- Upper / Lower Floors	\$0.39 per sq. ft
No charge for undeveloped basements on new construction	
Building Permit also required for Basement Development	\$0.39 sq. ft (min. \$95.00)
Demolitions Residential	\$104.00 (Flat Rate)

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**ACCESSORY**

Garages (attached or detached) (flat rate) (under 624 sq. ft)	\$125.00 (Flat Rate)
Shops, garages, storage buildings (624 sq. ft and over)	\$0.39 per sq. ft
Additions / renovations / basement development / deck roofs and enclosure	\$0.39 sq. ft (min. fee \$110.00)
Decks 2' (.6m) and over in height And/or garden storage sheds over 107 sq. ft	\$125.00 (Flat Rate)
Fireplaces (if not included in new construction)	\$104.00 (Flat Rate)
Residential Geothermal Heating (Engineer Design Required)	\$275.00 (Flat Rate)

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**RTM / MODULAR HOMES / MANUFACTURED HOMES**

RTM/Modular home or relocate existing residence (Set-up on permanent foundation/basement/piles)	\$0.39 per sq. ft (min. fee \$350.00)
Building Permit also required for Basement Development	\$0.39 per sq. ft (min. fee \$110.00)
Manufactured home set-up (Set-up on blocking/foundation/piles)	\$150.00 (Flat Rate)
Manufactured home roof retrofit	\$150.00 (Flat Rate)

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**COMMERCIAL / INDUSTRIAL / INSTITUTIONAL / APARTMENTS / RESIDENTIAL  
UNITS (5 OR MORE)**

First \$1,000,000.00 construction value	\$6.00 per/ \$1,000 construction value
Over \$1,000,000.00 construction value (\$4.50 per/ \$1,000 construction value over \$1,000,000.00)	\$6,000.00 plus
Minimum Commercial Permit Fee	\$300.00 (Flat Rate)
Demolitions Commercial (flat rate)	\$125.00 (Flat Rate)
Commercial Geothermal Heating (Engineer Design Required)	\$275.00 (Flat Rate)

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**MISCELLANEOUS**

Fee for Service (As Built / Existing Buildings)	\$95.00 an hour (min 2-hour charge)
Change of Occupancy / Tenant Improvement permit	See Building Commercial Min Fee
Re-open Old Files	\$95.00
Retaining Wall attached to building	\$95.00 (Flat Rate)
Detached retaining wall, no building permit required	
Freestanding signs / Billboard signs (foundation for billboard must be designed by a professional engineer)	\$200.00 (Flat Rate)

**Building:**

Add applicable 'Safety Codes Council' levies to each permit; \$4.50 each permit or 4% of permit levy, whichever is greater.

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$100.00 surcharge per permit.

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

## GAS PERMIT FEE SCHEDULE

Residential Installations		Non-Residential Installations			
Number of Outlets	Permit Fee	BTU Input	Permit Fee	BTU Input	Permit Fee
1	\$90.00	10,000	\$90.00	210,000	\$120.00
2	\$95.00	20,000	\$90.00	230,000	\$120.00
3	\$105.00	30,000	\$90.00	250,000	\$130.00
4	\$120.00	40,000	\$90.00	300,000	\$135.00
5	\$135.00	50,000	\$95.00	350,000	\$140.00
6	\$150.00	60,000	\$95.00	400,000	\$145.00
7	\$165.00	70,000	\$95.00	450,000	\$155.00
8	\$180.00	80,000	\$95.00	500,000	\$160.00
9	\$190.00	90,000	\$95.00	550,000	\$165.00
10	\$200.00	100,000	\$100.00	600,000	\$170.00
11	\$210.00	110,000	\$100.00	650,000	\$175.00
12	\$220.00	120,000	\$100.00	700,000	\$180.00
13	\$230.00	130,000	\$100.00	750,000	\$185.00
14	\$235.00	140,000	\$100.00	800,000	\$190.00
15	\$245.00	150,000	\$105.00	850,000	\$195.00
16	\$250.00	160,000	\$105.00	900,000	\$205.00
17	\$255.00	170,000	\$105.00	950,000	\$215.00
18	\$260.00	180,000	\$105.00	1,000,000	\$250.00
19	\$265.00	190,000	\$105.00	1,000,001 to 2,000,000	\$270.00
20	\$270.00	200,000	\$115.00		
		Over 2,000,000 Add \$5.00 per 100,000 BTU			

**Propane and Small Installations**

Propane Tank Sets (New or Replacements)	\$100.00
Temporary Propane/Natural Gas Heating (Includes Tank Set)	\$100.00
Gas/Propane Cylinder Refill Centers	\$280.00
<b>Replacement Commercial or Industrial Appliances (per unit)</b>	
1 - 400,000 BTU Input	\$150.00 per Unit
400,001 - 3,000,000 BTU Input	\$230.00 per Unit
Over 3,000,000 BTU Input	\$330.00 per Unit

**Gas:**

**Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!**

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$100.00 surcharge per permit. Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

**PLUMBING PERMIT FEE SCHEDULE (RESIDENTIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$90.00	21	\$190.00
2	\$95.00	22	\$195.00
3	\$100.00	23	\$200.00
4	\$105.00	24	\$205.00
5	\$110.00	25	\$210.00
6	\$115.00	26	\$215.00
7	\$120.00	27	\$220.00
8	\$125.00	28	\$225.00
9	\$130.00	29	\$230.00
10	\$135.00	30	\$235.00
11	\$140.00	31	\$240.00
12	\$145.00	32	\$245.00
13	\$150.00	33	\$250.00
14	\$155.00	34	\$255.00
15	\$160.00	35	\$260.00
16	\$165.00	36	\$265.00
17	\$170.00	37	\$270.00
18	\$175.00	38	\$275.00
19	\$180.00	39	\$280.00
20	\$185.00	40	\$285.00
Add \$4.00 per fixture over 40			

PRIVATE SEWAGE PERMITS  
 Private Sewage System - \$380.00  
 Holding Tanks - \$155.00

**Plumbing:**

Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$100.00 surcharge per permit.

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST

**PLUMBING PERMIT FEE SCHEDULE (COMMERCIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$90.00	35	\$260.00	69	\$430.00
2	\$95.00	36	\$265.00	70	\$435.00
3	\$100.00	37	\$270.00	71	\$440.00
4	\$105.00	38	\$275.00	72	\$445.00
5	\$110.00	39	\$280.00	73	\$450.00
6	\$115.00	40	\$285.00	74	\$455.00
7	\$120.00	41	\$290.00	75	\$460.00
8	\$125.00	42	\$295.00	76	\$465.00
9	\$130.00	43	\$300.00	77	\$470.00
10	\$135.00	44	\$305.00	78	\$475.00
11	\$140.00	45	\$310.00	79	\$480.00
12	\$145.00	46	\$315.00	80	\$485.00
13	\$150.00	47	\$320.00	81	\$490.00
14	\$155.00	48	\$325.00	82	\$495.00
15	\$160.00	49	\$330.00	83	\$500.00
16	\$165.00	50	\$335.00	84	\$505.00
17	\$170.00	51	\$340.00	85	\$510.00
18	\$175.00	52	\$345.00	86	\$515.00
19	\$180.00	53	\$350.00	87	\$520.00
20	\$185.00	54	\$355.00	88	\$525.00
21	\$190.00	55	\$360.00	89	\$530.00
22	\$195.00	56	\$365.00	90	\$535.00
23	\$200.00	57	\$370.00	91	\$540.00
24	\$205.00	58	\$375.00	92	\$545.00
25	\$210.00	59	\$380.00	93	\$550.00
26	\$215.00	60	\$385.00	94	\$555.00
27	\$220.00	61	\$390.00	95	\$560.00
28	\$225.00	62	\$395.00	96	\$565.00
29	\$230.00	63	\$400.00	97	\$570.00
30	\$235.00	64	\$405.00	98	\$575.00
31	\$240.00	65	\$410.00	99	\$580.00
32	\$245.00	66	\$415.00	100	\$585.00
33	\$250.00	67	\$420.00	Add \$4.00 each fixture over 100	
34	\$255.00	68	\$425.00		



**ELECTRICAL PERMIT FEE SCHEDULE**  
**(For "Other Than" New Single Family Residential)**

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 1,000	\$95.00	20,000.01 – 30,000	\$335.00	220,000.01 – 230,000	\$960.00
1,000.01 – 1,500	\$100.00	30,000.01 – 40,000	\$370.00	230,000.01 – 240,000	\$1,000.00
1,500.01 – 2,000	\$110.00	40,000.01 – 50,000	\$405.00	240,000.01 – 250,000	\$1,100.00
2,000.01 – 2,500	\$120.00	50,000.01 – 60,000	\$440.00	250,000.01 – 300,000	\$1,200.00
2,500.01 – 3,000	\$130.00	60,000.01 – 70,000	\$475.00	300,000.01 – 350,000	\$1,300.00
3,000.01 – 3,500	\$140.00	70,000.01 – 80,000	\$510.00	350,000.01 – 400,000	\$1,400.00
3,500.01 – 4,000	\$150.00	80,000.01 – 90,000	\$545.00	400,000.01 – 450,000	\$1,500.00
4,000.01 – 4,500	\$160.00	90,000.01 – 100,000	\$580.00	450,000.01 – 500,000	\$1,600.00
4,500.01 – 5,000	\$170.00	100,000.01 – 110,000	\$600.00	500,000.01 – 550,000	\$1,700.00
5,000.01 – 5,500	\$180.00	110,000.01 – 120,000	\$630.00	550,000.01 – 600,000	\$1,800.00
5,500.01 – 6,000	\$190.00	120,000.01 – 130,000	\$660.00	600,000.01 – 650,000	\$1,900.00
6,000.01 – 6,500	\$200.00	130,000.01 – 140,000	\$690.00	650,000.01 – 700,000	\$2,000.00
6,500.01 – 7,000	\$210.00	140,000.01 – 150,000	\$720.00	700,000.01 – 750,000	\$2,100.00
7,000.01 – 7,500	\$220.00	150,000.01 – 160,000	\$750.00	750,000.01 – 800,000	\$2,250.00
7,500.01 – 8,000	\$230.00	160,000.01 – 170,000	\$780.00	800,000.01 – 850,000	\$2,350.00
8,000.01 – 8,500	\$240.00	170,000.01 – 180,000	\$810.00	850,000.01 – 900,000	\$2,450.00
8,500.01 – 9,000	\$250.00	180,000.01 – 190,000	\$840.00	900,000.01 – 950,000	\$2,550.00
9,000.01 – 9,500	\$260.00	190,000.01 – 200,000	\$870.00	950,000.01 – 1,000,000	\$2,650.00
9,500.01 – 10,000	\$270.00	200,000.01 – 210,000	\$900.00	For each additional \$50,000 over \$1,000,000	\$2,650.00 + \$50.00 per unit
10,000.01 – 20,000	\$300.00	210,000.01 – 220,000	\$930.00		

For installation costs exceeding \$1,000,000.00, please contact The Inspections Group Inc. to verify permit fee.

Installation Cost – Total value of electrical materials, fixtures and supplies plus labor  
(in the case of a homeowner – double the value of materials, fixtures & supplies to get the installation cost)

TEMPORARY AND SERVICE CONNECTIONS, CONDUCTORS AND FEEDERS –  
A flat fee of \$95.00 (plus Safety Codes Fee \$4.50) will be charged for temporary services and above ground or underground service connections, conductors and feeders.

**ELECTRICAL PERMIT FEE SCHEDULE  
(For "NEW" Single Family Residential)**

<b>Square Footage</b>	<b>Permit Fee</b>
Up to 1200 square feet	\$150.00
1201 to 1500 square feet	\$175.00
1501 to 2000 square feet	\$200.00
2001 to 2500 square feet	\$225.00
Over 2500 square feet	\$250.00
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$100.00
Basement development wiring – new home - if done at time of initial construction (otherwise as per above)	\$95.00
Mobile home connection	\$95.00
Detached Residential Garage	\$.20 a sq. ft. (minimum fee \$95.00)

**ANNUAL ELECTRICAL PERMIT FEE SCHEDULE  
(Based on Cost of Installation)**

<b>Total Cost of Installation</b>	<b>Permit Fee</b>
\$ 2,000 or less	\$450.00 (maximum 2 hours inspection time) thereafter \$95.00 per hour or portion thereof
\$ 2,000 to \$ 5,000	\$450.00 plus \$3.25 for each \$100 cost over \$2,000 or fraction of each \$100.00.
\$ 5,000 to \$ 50,000	\$600.00 plus \$1.60 for each \$100 cost over \$5,000 or fraction of each \$100.00.
\$ 50,000 to \$ 1,000,000	\$1,200 plus \$1.10 each \$100 cost over \$50,000 or fraction of each \$100.00.
\$ 1,000,000.01 and over	Contact the Inspections Group

Electrical:

**Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!**

*A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.*

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**SCHEDULE C**

<b>Description</b>	<b>Fee</b>
Subdivision Fee	\$500 plus \$125 per new lot
Time Extension	\$500
Endorsement per lot	\$150
Condominium conversion per unit	\$40