



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
HUGO WITT ROOM - AGRIPLEX
5400 45th Avenue
August 19, 2020
3:00 p.m.**

PRESENT:

MAYOR	Tony Wadsworth
COUNCILLORS	Vicki Pyle Robin Brooks Carol Sadoroszney Pat Garrett Doug Peel
C.A.O.	Lisa Schoening
LEGISLATIVE ASSISTANT	Heather Hughes
DIRECTOR OF INFRASTRUCTURE	Lisa Novotny
DIRECTOR OF FINANCE	Annette Gordon
PRESS	NONE
GALLERY	Rita-anne Fuss Curtis Fuss Brian Austrom Stephen Mardy, President Millet Minor Hockey

ABSENT (with regret): Mike Storey

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Wadsworth at 3:00 p.m.

2.0 PUBLIC HEARINGS:

3.1 Bylaw 2020-15 being an amendment to the Land Use Bylaw 2018-11

Mayor Wadsworth opened the Public Hearing at 3:01 p.m. Mayor Wadsworth stated the purpose of the hearing was to provide the public with the opportunity to provide their comments on Bylaw 2020-15, being an amendment to the Land Use Bylaw 2018-11 to amend the subdivision authority and correct an error in the numbering in Schedule 12A.

The Director of Infrastructure provided Confirmation of Notice that the Public Hearing was placed on the www.millet.ca website on July 31, 2020 to allow ample time for residents to view the proposed Bylaw.

Notice of the Public Hearing was also placed in the August 5th and August 12th editions of the Wetaskiwin Times.

The Director of Infrastructure confirmed that no written submissions have been received.

Mayor Wadsworth asked a first time for any persons wishing to be heard.

Hearing none, Mayor Wadsworth asked again for any persons wishing to be heard (second time).

Hearing none, Mayor Wadsworth asked again for any persons wishing to be heard (third time).

Hearing none, Mayor Wadsworth closed the Public Hearing at 3:04 p.m.

3.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res #261/20 Agenda	Moved by Councillor Pyle that the additional items (as numbered below) are hereby added to the agenda, 11.6 is deleted from the agenda, and further that the agenda is hereby adopted, as amended: Additions: 8.5 Bylaw 2020-20 – R3A – Medium Density Residential Small Lot District 10.5 Temporary Access Industrial Subdivision – Letters 11.8 Cemetery Error 11.9 Range Road 244 Emergency Repairs Deletions: 11.6 Old Millet School Re-development
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CARRIED

4.0 ADOPTION OF MINUTES:

Res #262/20 Minutes	Moved by Councillor Peel that the July 15 th , 2020 Regular Council Meeting Minutes are hereby approved, as presented.
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CARRIED

5.0 DELEGATIONS:

Rita-anne and Curtis Fuss of Millet Healthy Communities Initiative gave Council a brief presentation on 'Diamond Distancing'. The Millet Healthy Communities Initiative requested to donate a Diamond Distancing cemented area seating structure to the Town of Millet for placement at a suitable location within the Town.

Res #263/20 Diamond Distancing Donation	Moved by Councillor Pyle that Council accept the donated diamond distancing cemented area seating structure and hereby further directs Administration to work with Rita-anne and Curtis Fuss regarding the location and specifics of the Diamond Distance structure.
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CARRIED

Rita-anne and Curtis Fuss left the Hugo Witt Room immediately following this resolution.

6.0 **REPORTS:**

- 6.1 *Monthly Bank Reconciliation – June 30, 2020*
- 6.2 *Budget Variance Report – January – June 2020*
- 6.3 *Quarterly Report – Director of Development and Infrastructure*
- 6.4 *Quarterly Report – Chief Administrative Officer*
- 6.5 *Councillor Storey Report – July 31, 2020*
- 6.6 *Quarterly Report – Director of Emergency Management*
- 6.7 *Monthly Millet Fire Department Report – July 2020*

Res #264/20 Reports	Moved by Councillor Sadoroszney that the Reports are hereby accepted as information.
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*CARRIED***7.0** **BYLAWS:**

- 7.1 *Bylaw 2020-15 – Land Use Bylaw Amendment (second and third reading)*

Res #265/20 Bylaw 2020-15	Moved by Councillor Garrett that Bylaw 2020-15 is hereby given second reading.
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CARRIED

Res #266/20 Bylaw 2020-15	Moved by Councillor Brooks that Bylaw 2020-15 is hereby given third and final reading.
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CARRIED

- 7.2 *Bylaw 2020-17 – Development, Subdivision and Safety Code Service Fees (second and third reading)*

Res #267/20 Bylaw 2020-17	Moved by Councillor Garrett that Bylaw 2020-17 is hereby given second reading.
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CARRIED

Res #268/20 Bylaw 2020-17	Moved by Councillor Peel that Bylaw 2020-17 is hereby given third and final reading.
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CARRIED

- 7.3 *Bylaw 2020-18 – Repeal Subdivision Authority Bylaw 1995/07 (second and third reading)*

Res #269/20 Bylaw 2020-18	Moved by Councillor Sadoroszney that Bylaw 2020-18 is hereby given second reading.
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CARRIED

Res #270/20 Bylaw 2020-18	Moved by Councillor Garrett that Bylaw 2020-18 is hereby given third and final reading.
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CARRIED

7.4 *Bylaw 2020-19 – Land Use Bylaw Amendment – Manufactured Home Age (first reading)*

Res #271/20 Bylaw 2020-19	Moved by Councillor Pyle that Bylaw 2020-19 is hereby given first reading.
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CARRIED

Res #272/20 Public Hearing Bylaw 2020-19	Moved by Councillor Pyle that Council schedule a Public Hearing for 3:00 p.m. September 9, 2020 related to Bylaw 2020-19 to be held in the Hugo Witt Room in the Millet Agriplex, being 5400 – 45 th Avenue in accordance with Town policy.
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CARRIED

7.5 *Bylaw 2020-20 – Land Use Bylaw Amendment – R3A Zoning – Medium Density Residential Small Lot District (first reading)*

Res #273/20 Bylaw 2020-20	Moved by Councillor Garrett that Bylaw 2020-20 is hereby given first reading.
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CARRIED

Res #274/20 Public Hearing Bylaw 2020-20	Moved by Councillor Garrett that Council schedule a Public Hearing for 3:00 p.m. September 9, 2020 related to Bylaw 2020-20 to be held in the Hugo Witt Room in the Millet Agriplex, being 5400 – 45 th Avenue in accordance with Town policy.
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CARRIED

8.0 **AGREEMENTS:** NONE

9.0 **CORRESPONDENCE:**

- 9.1 *County of Wetaskiwin No. 10 – Potential Municipal Tax Increase*
- 9.2 *Fortis Alberta – Rick Burden’s Retirement Notice*
- 9.3 *County of Wetaskiwin No. 10 – 2020 Household Toxic Waste and E-Waste Round Up*
- 9.4 *Emergency Planning/Reception Centre – Dir. of Emergency Management*
- 9.5 *Temporary Access Industrial Subdivision – Letters from Residents (two)*

Res #275/20 Correspondence	Moved by Councillor Brooks that the Correspondence is hereby accepted as information.
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CARRIED

10.0 NEW BUSINESS:*10.1 Request for Authorized Absence*

Res #276/20 Authorized Absence Request	Moved by Councillor Garrett that Council authorizes Councillor Storey to be absent from all Regular Council meetings until the Regular Council meeting of September 9 th , 2020.
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*CARRIED**10.2 Engineering Services – Standing Offer Agreement*

Res #277/20 Engineering Services	Moved by Councillor Brooks that Council direct Administration to proceed with the 2020 to 2023 Request for Proposals for the Engineering Services Standing Offer Agreement.
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*CARRIED**10.3 Fire Guard Recommendation Letter – Millet Fire Department*

Res #278/20 Fire Guard	Moved by Councillor Brooks that Administration work with the Millet Fire Department to put a fire guard plan in place for the identified fire hazard in a row of trees behind the homes located on Porter Avenue from approximately 162 Porter Avenue and further that Administration contact the homeowners affected for their input prior to implementation.
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*CARRIED**10.4 Request for Decision – Agriplex Re-Opening Ice Surface*

Res #279/20 Agriplex Ice Surface	Moved by Councillor Brooks that the Agriplex ice surface be closed for the 2020-21 winter season and further that Administration work with Millet Minor Hockey Association to ensure they have alternate ice for the 2020-21 hockey season.
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CARRIED

Res #280/20 Temporary Adjournment	Moved by Councillor Brooks that the Regular Council Meeting temporarily adjourn at 4:50 p.m.
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CARRIED

Res #281/20 Reconvene	Moved by Councillor Garrett that the Regular Council Meeting reconvene at 5:00 p.m.
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CARRIED

10.5 Request for Decision – Ag Society Harvest Fair Fireworks

Res #282/20 Harvest Fair Fireworks	Moved by Councillor Garrett that Council permits the Millet & District Agricultural & Recreation Society to hold a Harvest Fair Fireworks presentation on August 29 th , 2020 at 10:30 p.m.
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CARRIED

10.6 Request for Decision – Old Millet School Re-development

This item was deleted from the agenda.

10.7 Request for Decision – Millet in Bloom Budget Change

Res #283/20 MIB Budget Change	Moved by Councillor Sadoroszney that Council allow the reallocation of \$5,300.00 in the MIB 2020 Budget from Training and Travel to the Native Plant Project.
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CARRIED

10.8 Cemetery Error

Res #284/20 Cemetery Error	Moved by Councillor Brooks that Council accept this item as information.
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CARRIED

10.9 Range Road #244 – Emergency Repairs

Res #285/20 Range Road #244 Emergency Repairs	Moved by Councillor Brooks that Council reallocate \$13,000 from the Community Hall Roof project to the 2020 Road Repair capital project to undertake emergency surface repairs on Range Road #244.
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CARRIED

11.0 CLARIFICATION OF AGENDA: NONE

Mayor Wadsworth, Councillors, CAO, Legislative Assistant, Director of Infrastructure and Brian Austrom remained in the Hugo Witt Room for Closed Session.

The Director of Finance left the Hugo Witt Room at 5:11 p.m.

Res #286/20 Temporary Adjournment	Moved by Councillor Garrett that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session to discuss Items 13.1, 13.2 and 13.3 pursuant to Section 23 (1)(a), Section 27 (1)(a) and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act, at 5:12 p.m.
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CARRIED

12.0 CLOSED SESSION:12.1 *Land*

Brian Austrom left the Hugo Witt Room at 5:32 p.m.

12.2 *Personnel*12.3 *Land*

Res #287/20 Reconvene	Moved by Councillor Sadoroszney that the Regular Council Meeting reconvene from Closed Session at 6:03 p.m.
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CARRIED

Mayor Wadsworth, Councillors, CAO, Legislative Assistant, and Director of Infrastructure remained in the Hugo Witt Room for the continuation of the Regular Council Meeting.

Res #288/20 Service Contract	Moved by Councillor Brooks that Council allow the current agreement with the County of Wetaskiwin for Traffic Services to expire on August 19, 2020 and allow the Town to enter into a new agreement with the County to provide traffic services on a patrol basis with no cost, but all fines being generated thereby to go directly to the County of Wetaskiwin.
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*CARRIED***13.0 ADJOURNMENT:**

The meeting was adjourned at 6:04 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 9th DAY OF SEPTEMBER 2020.

ORIGINALS ARE SIGNED

MAYOR

CHIEF ADMINISTRATIVE OFFICER