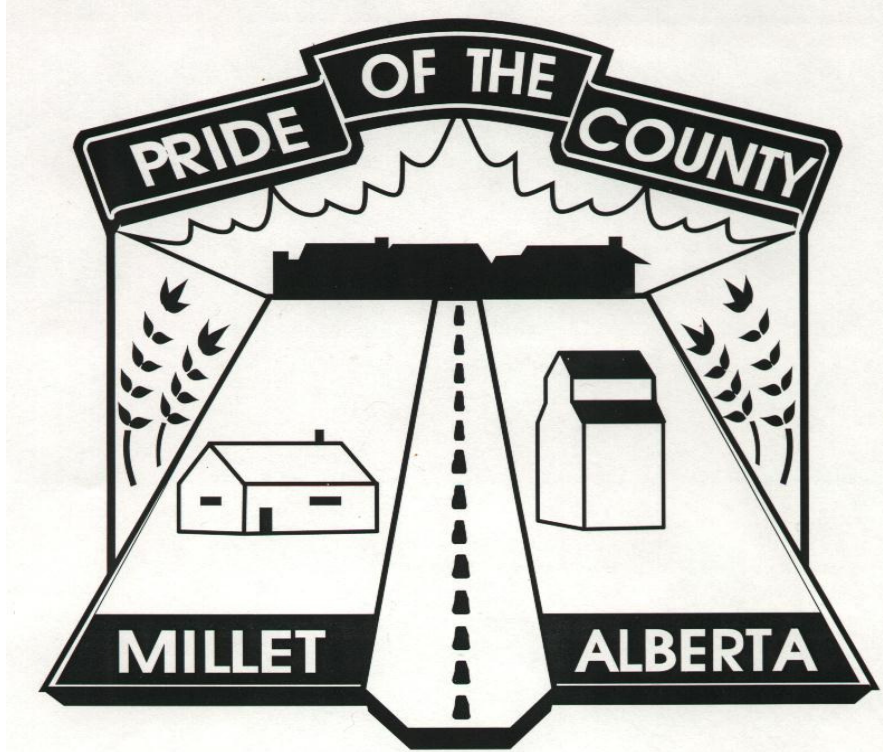


Town of Millet Cat Trap Policy
Policy # 14



**TOWN OF MILLET
CAT TRAP POLICY**

Policy Number: 14

Date of Issue: March 25, 2009

Motion Number: 87/09

Supersedes: New

Signature of Approval: _____

David Gursky, Mayor

POLICY STATEMENT:

To establish the procedures for the acquisition and use of cat traps within the Town of Millet.

Town of Millet Cat Trap Policy
Policy # 14

PROCEDURES:

1. To obtain a cat trap, residents must sign an agreement form as attached to this policy and pay the deposit.
2. A deposit of \$25 shall be charged to obtain a cat trap, with \$20 to be refundable upon the return of the trap in an undamaged condition.
3. Cat traps can only be obtained during regular operating hours of the Town of Millet town office. Any cat traps signed out must be returned in the same calendar week by 4:30 pm Friday to the Town of Millet Town Office.
4. The Enforcement Officer is not obligated to pick up and impound any cat trapped outside of normal operating hours of the Town of Millet.
5. The safe and humane care of any cat trapped is the responsibility of the property owner until the cat is picked up by the Enforcement Officer.
6. No cat traps may be set on a Saturday or Sunday.
7. No cat traps may be set when the temperature is forecast to be lower than 0 degrees Celsius or higher than 30 degrees Celsius.

CAT TRAP AGREEMENT
Between
The Town of Millet
And

Name	File Number #
Street Address	Telephone #

I agree to accept full responsibility for the Town of Millet Cat Trap, Number _____ and other equipment, which may be supplied. I am also responsible for the safety and well being of any animal caught in this trap.

I further agree:

1. To pay a deposit of \$25.00 for the above cat trap. If I return the cat trap by the allotted date undamaged, \$20.00 will be refunded. If I fail to return the cat trap on the date stated, the deposit of \$25.00 will be forfeited to the Town of Millet. If the trap becomes damaged, I will be assessed cost of repairs.
2. To place the cat trap only on the property described above.
3. To set the trap in a shaded and/or sheltered area.
4. To check the cat trap hourly and to not leave the trap unattended if absent from the property.
5. To feed, water and care for the trapped animal in a humane manner.
6. An Enforcement Officer may enter my property to ensure that this agreement is being complied with and to retrieve the trap and/or cat.
7. The cat trap will only be set to trap cats during the working week, Monday to Friday and only between 6 a.m. and 11 p.m. Any trap signed out must be returned by 4:30pm Friday.
8. No cat traps are to be set when the temperature is expected to be lower than 0°C or higher than 30°C.
9. To notify the Enforcement Officer at the first opportunity during regular operating hours of any cat that is trapped.
10. To return the cat trap to the Town of Millet Town Public Works Shop on or before the date specified in this agreement.

THE CAT TRAP IS TO BE RETURNED NO LATER THAN _____, 20____.		
In signing this agreement, I promise to abide by all the above terms and conditions.		
Signature here:	Date: M ___ D ___ Y ____	
Witness here:	Date: M ___ D ___ Y ____	
Deposit Made By: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Debit		
TRAP RETURNED		
Date: M ___ D ___ Y ____ Condition:	Comments	Deposit Returned Amount: _____ Date: _____ Check #: _____