



**REGULAR MEETING OF COUNCIL  
TOWN OF MILLET  
ADMINISTRATION OFFICE  
COUNCIL CHAMBERS  
March 11, 2020  
6:00 p.m.**

**PRESENT:**

Present at the meeting were:

MAYOR	Tony Wadsworth
COUNCILLORS	Vicki Pyle Robin Brooks Doug Peel Carol Sadoroszney Mike Storey
ABSENT (with regret)	Pat Garrett
C.A.O.	Lisa Schoening
LEGISLATIVE ASSISTANT	Heather Hughes
PRESS	Christina Max
GALLERY	Annette Gordon

**1.0 CALL TO ORDER:**

The meeting was called to order by Mayor Wadsworth at 6:00 p.m.

**2.0 OPEN MIC: NONE****3.0 PUBLIC HEARINGS: NONE****4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

<b>Res #90/20 Agenda</b>	Moved by Councillor Brooks that the following items are hereby added to the agenda and further that the agenda is hereby adopted, as amended: Delete 6.1 – Brian Sinclair – Drone’s World Photography Add 10.1 – COVID-19 Update – Director of Emergency Management Add 11.4 – Invitation – Fortis Alberta Add 11.5 – Invitation – Northern Alberta Mayors’ and Reeves’ Caucus Add 11.6 – Policy #83 – Pandemic Prevention Policy Add 13.2 – Closed Session - Land Add 13.3 – Closed Session - Legal
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*CARRIED*

*Christine Max entered Council Chambers at 6:03 p.m.*

**5.0 ADOPTION OF MINUTES:**

<b>Res #91/20 Minutes</b>	Moved by Councillor Peel that the February 26, 2020, Regular Council Meeting Minutes are hereby approved, as presented.
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*CARRIED*

**6.0 DELEGATIONS: NONE**

**7.0 REPORTS:**

7.1 *Councillor - Report*

7.2 *Director of Emergency Management – Quarterly Report*

7.3 *Millet Fire Department - Report*

7.4 *Director of Infrastructure and Development – Facilities Report*

7.5 *Monthly Bank Reconciliation (November and December 2019) - Reports*

<b>Res #92/20 Reports</b>	Moved by Councillor Sadoroszney that the Reports are hereby accepted as information.
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*CARRIED*

**8.0 BYLAWS: NONE**

**9.0 AGREEMENTS: NONE**

**10.0 CORRESPONDENCE: NONE**

10.1 *COVID-19 Update – Director of Emergency Management*

<b>Res #93/20 Correspondence</b>	Moved by Councillor Storey that the Correspondence is hereby accepted as information.
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*CARRIED*

**11.0 NEW BUSINESS:**

11.1 *Capital Region Assessment Services Commission (CRASC) - Appointments*

<b>Res #94/20 Appointments</b>	Moved by Councillor Pyle that the following are hereby appointed to the Capital Regional Assessment Services Commission Assessment Review Board for 2020:  ARB Chairman – Raymond Ralph Certified Clerk – Richard Barham Certified Panelists – Judy Bennett, Darlene Chartrand, Tina Groszko, Stewart Henning, Richard Knowles and Raymond Ralph
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*CARRIED*

11.2 2020 - Operating Budget

<b>Res #95/20 Operating Budget</b>	Moved by Councillor Storey that the 2020 Operating Budget is hereby approved as presented.
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*CARRIED*

11.3 2020 – Capital Budget

<b>Res #96/20 Capital Budget</b>	Moved by Councillor Storey that the 2020 Capital Budget is hereby approved as presented.
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*CARRIED*

11.4 Invitation – Fortis Alberta

<b>Res #97/20 Invitation</b>	Moved by Councillor Brooks that this item be accepted as information.
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*CARRIED*

11.5 Invitation – Northern Alberta Mayors’ and Reeves’ Caucus

<b>Res #98/20 Invitation</b>	Moved by Councillor Brooks that this item be accepted as information.
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*CARRIED*

11.5 Policy #83 – Town of Millet Pandemic Prevention Policy

<b>Res #99/20 Policy #83</b>	<p>Moved by Councillor Brooks that Policy #83 – Town of Millet Pandemic Prevention Policy is hereby amended as follows:</p> <ul style="list-style-type: none"> <li>• Change name of Policy to ‘Town of Millet Pandemic Policy’</li> <li>• Add the following as an additional bullet point under Travel; <i>“Elected officials and volunteers for the Town of Millet traveling on an <b>airplane</b> inside of Canada <b>or</b> internationally shall not enter any public building and are asked to self-isolate for fourteen (14) days after returning”</i></li> <li>• Change the date from May 1<sup>st</sup> to May 1<sup>st</sup>, 2020 in the second bullet point under Travel.</li> </ul>
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*CARRIED*

<b>Res #100/20 Policy #83</b>	Moved by Councillor Sadoroszney that Policy #83 – Town of Millet Pandemic Policy is hereby adopted as amended.
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*CARRIED*

**12.0 CLARIFICATION OF AGENDA:**

*Christine Max asked about the ban on the public using the washroom in the Administration Building. Administration clarified this was in an effort to protect the staff as this is the only facility available to staff. Further, staff at the arena have a separate washroom facility than the public facility, so a similar restriction at this location was not necessary. Christine Max also inquired about any future public building and/or event closures that are currently being reviewed. Council advised at this time, there were no plans to close or cancel any buildings and/or upcoming events although Council members would likely be refraining from attending any large conferences and/or gatherings at this time.*

<b>Res #101/20 Adjournment</b>	Moved by Councillor Sadoroszney that the Regular Council Meeting temporarily adjourn at 7:07 p.m.
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*CARRIED**Christina Max left the Council Chambers at 7:07 p.m.*

<b>Res#102/20 Reconvene</b>	Moved by Councillor Peel that the Regular Council Meeting reconvene at 7:16 p.m.
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*CARRIED***13.0 CLOSED SESSION:***13.1 Land**13.2 Land**13.3 Legal*

<b>Res#103/20 Adjournment</b>	Moved by Councillor Pyle that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session to discuss Items 13.1, 13.2 and 13.3, pursuant to Sections 23 (1)(a), Section 27 (1)(a) and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act, at 7:16 p.m.
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*CARRIED*

<b>Res #104/20 Reconvene</b>	Moved by Councillor Storey that the Regular Council Meeting reconvene from Closed Session at 7:32 p.m.
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*CARRIED*

<b>Res #105/20 Land</b>	Moved by Councillor Storey that the correspondence received from Baker Funeral Chapel is hereby accepted as information.
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*CARRIED***14.0 ADJOURNMENT:***The meeting was adjourned at 7:34 p.m.****THESE MINUTES ADOPTED BY COUNCIL THIS 25<sup>th</sup> DAY OF MARCH 2020.***\_\_\_\_\_  
**MAYOR**\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**